



**Sherburne  
SWCD**

**AGENDA**

**Sherburne Soil & Water Conservation District Board of Supervisors Meeting**

**425 Jackson Ave NW, Elk River, MN 55330**

**Remote Access Available**

**Thursday, May 9, 2024 – 8:30 am**

**Regular Business Meeting**

8:30 1. Call to Order

2. Pledge of Allegiance

3. Open Forum – *Comments are limited to five minutes*

8:35 **General Business**

4. **Approval of Regular Agenda - (Additions/Corrections/Deletions)** *Action*

5. **Approval of Consent Agenda** *Action*

*To be adopted under one motion unless a request is made to move an item to Regular Agenda for discussion*

- **Approval of April 11, 2024 Board Meeting Minutes**
- **Authorization to provide final payment to Anne Walter for a Well Testing project, FY24-WT-01 for \$76.00**
- **Authorization to provide final payment to Gary Gray for a Well Testing project, FY24-WT-02 for \$56.25**
- **Authorization to provide final payment to Gina Hugo for a Well Testing project, FY24-WT-04 for \$76.00**
- **Authorization to provide final payment to Katherine Gove for a Well Testing project, FY24-WT-05 for \$100.00**
- **Authorization to provide final payment to Sonya Deidrick for a Well Testing project, FY24-WT-06 for \$76.00**

6. **April 2024 Financial Report** *Action*

7. **May 2024 Accounts Payable** *(report presented at meeting)* *Action*

**Activity Reports**

8:45 8. **Supervisor Committee Reports & Vouchers** *Action*

9. **District Manager Report** *Information*

10. **NRCS Activity Report** *Information*

11. **District Staff Monthly Reports** *Information*

12. **Commissioner Report** *Information*

9:25 **Watershed Updates**

13. **MRSC 1W1P Update** *Information*

14. **Rum River Watershed Partnership Update** *Information*

- **RRWP FY2025 Workplan and Budget courtesy review**

9:40 **Old Business**

15. **Authorization to approve staff registration for 2024/25 MASWCD Leadership Institute** *Action*

16. **DDA Wage Analysis Update** *Information*

17. **HR Consultant – Review Draft Conflict of Issue Statement and Acknowledgment form** *Information*

10:20 **New Business**

- 18. Authorization to execute Cost Share contract with Shane & Kari Steinbrecher for a Hay and Pasture Planting project, #2024-05-01, not to exceed \$3,000.00 *Action*
- 19. Authorization to execute Cost Share contract with Orrock Township for a Conservation Cover project, #2024-05-02, not to exceed \$400.00 *Action*
- 20. Authorization to execute Cost Share contract with Don Herbst for a Conservation Cover project, #2024-05-03, not to exceed \$619.53 *Action*
- 21. Authorization to execute Cost Share contract with Union Congregational Church for a Bio-Infiltration project, #2024-05-04, not to exceed \$7,500.00 *Action*
- 22. Upcoming Meetings, Events and Correspondences *Information*

May 9, 2024	Sherburne Soil & Water Conservation District Board Meeting Elk River, MN – 8:30 a.m. (Workshop at 10:30 a.m.)
May/June TBD	Budget Committee Meeting
June 13, 2024	Sherburne Soil & Water Conservation District Board Meeting Elk River, MN – 8:30 a.m.
June 13, 2024	Local Work Group Meeting SWCD Office, Elk River 11:00 – 12:00
June TBD	AIS Taskforce Meeting
June 27, 2024	MASWCD Area IV Business Meeting and Tour – Registration Required Dakota SWCD Host – TBD
June 27, 2024	Rum River Watershed Partnership, JPE Mille Lacs SWCD – 635 2 <sup>nd</sup> Street SE, Milaca – 4:30 p.m.
July 11, 2024	Sherburne Soil & Water Conservation District Board Meeting Elk River, MN – 8:30 a.m. (Workshop at 10:30 a.m.)
July 17, 2024	County Board Budget Workshop Elk River, TBD

- 10:30    23. **Adjourn** *Action*

**Workshop**    *Staff will share an update on development of the District Tracking Program. The program will be used to collect information during site visits with landowners, compile information for reporting, track progress on efforts, and schedule site visit inspections.*

**Mission Statement**

*Partnering with the community to preserve and enhance our natural resources and native habitats for present and future generations.*