

Please complete and submit to your project manager.

Reporting Period: January 1 through June 30 (Due August 1)
 July 1 through December 31 (Due February 1)

All information is required by the U.S. Environmental Protection Agency (EPA) and the Minnesota Pollution Control Agency (MPCA). Do not leave blanks (unless otherwise noted). This report form can be typed using your computer. Use the "tab" key to move through the fields of this form. Enter responses using text and check boxes as indicated. Keep a copy for your records.

I. General report information

1. Project title: Mississippi River St. Cloud Watershed Restoration and Protection Strategy (WRAPS) Cycle 2, Phase I
2. Project sponsor (Grantee): Sherburne Soil & Water Conservation District
3. Contact name: Francine Larson
4. Email address: flarson@sherburneswcd.org
5. Funding: 319 CWP Loan Clean Water Fund Other: _____
6. Contract number: 155009
7. MPCA Project Manager: Phil Votruba
8. Effective date (mm/dd/yyyy): 4/15/2019 Expiration date (mm/dd/yyyy): 12/31/2020

II. Semi-annual report information

1. Project activities completed during last six (6) months according to the program objectives or tasks (please be specific):

A Phase I Workplan and Budget were developed by MPCA with input from local partners. The group participated in a scoping meeting on May 14th in which partners met to discuss their thoughts on the WRAPS Cycle 2 process. Topics discussed included Project Administration tasks, WRAPS Cycle I Strategy Table Evaluation process, Public Participation & Outreach approach, and additional monitoring projects for a Pollution Source Assessment. A process was proposed for the Strategy Table Evaluation and some work on this has begun. Thoughts regarding the Public Participation & Outreach activities were discussed. Resources such as Community Based Social Marketing and SharePoint websites were discussed as potential avenues to pursue in developing the outreach program.

2. List all products (documents, pamphlets, videos, maps, etc.) produced in this reporting period:

A proposed Strategy Table Evaluation process was outlined and shared with the group. Sub-contract agreements with the fiscal agent and subcontractors were developed and will be sent out soon, pending the budget adjustment with Change Order 2.

3. Challenges faced (optional):

Concern was expressed regarding the workload with the defined project objectives and the amount of funding available. A Change Order was processed by MPCA staff to allocate funding from a Pollution Source Assessment project that was cancelled over to the WRAPS Strategy Table Evaluation objective, which should provide additional funding to complete this task.

4. Summary of monitoring data collected (if applicable):

Monitoring is underway for two projects: Briggs Chain Bayou water quality/quantity investigations (Sherburne SWCD) and Plum Creek bacteria monitoring (Stearns SWCD). Preliminary data is not yet available for these projects. In the Briggs Chain Bayou, MPCA staff assisted Sherburne SWCD staff and Briggs Chain volunteers in developing a monitoring strategy for water levels and loaned equipment to volunteer for use. Sherburne SWCD staff spent time developing records keeping protocols for volunteers and is coordinating sampling events to coincide with precipitation activity. Stearns SWCD is continuing to oversee monitoring of bacteria levels in Plum Creek and assessing the system for possible sources which include both potentially watershed inputs as well as perhaps legacy colonies that are self-sustaining within the creek system.

- 4a. Have all monitoring stations been established in EQUIS? Yes No N/A
- 4b. Are the data being routinely submitted for storage into EQUIS? Yes No NA

n/a, data will be submitted at end of season
 If yes, last submittal date (mm/dd/yyyy): _____

5. Are the Best Management Practices data being annually entered into eLINK? Yes No N/A
 If yes, date last entered (mm/dd/yyyy): _____

6. Describe specific (quantifiable, if possible) results achieved during this period:

Phosphorus Load Reduction: n/a lbs./year
 Nitrogen Load Reduction: n/a lbs./year
 Sediment Load Reduction: n/a lbs./year

7. Did the MPCA execute a change order or amendment for this project during this reporting period? No Yes

If yes, summarize those changes:

Change Order: This Change Order reallocates \$1512.50 from Objective 4 (Pollution Source Assessment) to Objective 2 (WRAPS Cycle I Strategy Table evaluation). It was determined after initial work on this task that more time and effort by the LGU/LPT is required (to adequately and effectively) complete Objective 2 Task B.

8 List anticipated program objectives or tasks to be completed during the next six (6) months please be specific:

In the next 6 months, it is anticipated the local partners group and MPCA project manager will meet again to finalize the WRAPS Strategy Table Evaluation method and preliminary observations, solidify an approach for public participation, and complete field monitoring of two sites. These actions should prepare the partnership for planning on Cycle 2, Phase 2 activities.

III. Expenditure information for this period

Provide a copy of your workplan budget showing cumulative expenditures and budget balances by workplan objective and task. Also, fill out the summary below.

Expenditure report attached

Complete the table below:	Amount
Total grant amount	
Total match amount (if applicable)	
Total project amount	
Grant expenditures this period	
Match expenditures this period (if applicable)	
Cumulative grant expenditures to date	
Cumulative match expenditures to date (if applicable)	
Total cumulative expenditures to date	

Date form completed (mm/dd/yyyy): _____