



**Sherburne  
SWCD**

**AGENDA**

**Sherburne Soil & Water Conservation District Board of Supervisors Meeting**

**425 Jackson Ave NW, Elk River, MN 55330**

**Remote Access Available**

**Thursday, January 13, 2022 – 8:30 am**

**8:00 Workshop** – Staff will provide a short update of 2021 AIS programs and accomplishments, as well as a forecast for 2022 activities (refer to AIS Snapshot of Accomplishments).

**Regular Business Meeting**

- |      |  |             |
|------|--|-------------|
| 8:30 | 1. Call to Order   |             |
|      | 2. Pledge of Allegiance  |             |
|      | 3. Open Forum – <i>Comments are limited to five minutes</i>  |             |
|      | 4. Election of 2022 Officers   | Action      |
|      | 5. Approval of Regular Agenda - <i>(Additions/Corrections/Deletions)</i>   | Action      |
|      | 6. Adopt 2022 District Bylaws, Operating Rules and Guidelines  | Action      |
|      | 7. Appointment of Board Members to Committees and Organizations for 2022   | Action      |
|      | 8. Designate 2022 Financial Depositories as Bank of Elk River and Old National Bank  | Action      |
|      | 9. Designate 2022 Official Newspaper as Patriot News MN  | Action      |
|      | 10. Adopt 2022 Fee Schedule  | Action      |
|      | 11. Approval of Consent Agenda   | Action      |
|      | <i>To be adopted under one motion unless a request is made to move an item to Regular Agenda for discussion</i>                        |             |
|      | • Approval of December 9, 2021 Board Meeting Minutes   |             |
|      | • Authorization to provide final payment to Briggs Chain Lake Association for FY21 AIS Management Planning Grant, AIS-FY21-02, \$56.25 |             |
|      | 12. December 2021 Financial Report   | Action      |
|      | 13. January 2022 Accounts Payable <i>(report presented at meeting)</i>   | Action      |
| 8:50 | 14. Supervisor Committee Reports & Vouchers  | Action      |
| 9:00 | 15. District Manager Report  | Information |
| 9:10 | 16. NRCS Activity Report   | Information |
| 9:20 | 17. District Staff Monthly Reports   | Information |
|      | <b>Old Business</b>  |             |
|      | 18. Adopt 2022 District Erosion Control Management Program (Cost Share) Policy   | Action      |
|      | 19. Consider SWCD Supervisor Election Options  | Action      |
|      | <b>New Business</b>  |             |
|      | 20. Authorization to approve Conservation Partners Legacy Grant Contract   | Action      |
|      | 21. Authorization to approve Professional Services Agreement with Tetra Tech, Inc. for the WRAPS Report and TMDL Development           | Action      |
|      | 22. Authorization to approve Contract for Services with Local Partners for the WRAPS Cycle 2, Phase 2 project                          | Action      |
|      | 23. Authorization to Accept Peterson Company LTD 2021 Audit bid  | Action      |
| 9:40 | 24. Upcoming Meetings and Events   | Information |

January 10, 2022

Rum River 1W1P Policy Committee Meeting – Saxton *(Alternate Binsfeld)*  
Mille Lacs SWCD - 635 2<sup>nd</sup> St SE, Milaca – 5:30 p.m.

January 13, 2022	Sherburne Soil & Water Conservation District Board Meeting 425 Jackson Ave NW, Elk River, MN – 8:30 a.m. (Workshop 8:00 a.m.)
February 10, 2022	Sherburne Soil & Water Conservation District Board Meeting 425 Jackson Ave NW, Elk River, MN – 8:30 a.m. (Workshop 8:00 a.m.)
February 23, 2022	Metro Conservation District JPB - Binsfeld Virtual - TBD

9:45    **25. Adjourn**

*Action*

***Mission Statement – To be updated!***

*The Sherburne Soil & Water Conservation District (SWCD) is dedicated to working directly with landowners and agencies in order to promote the wise and sustainable use of our land and water related resources; to educate and inform the public about these uses; to help solve the resource problems within the District and to serve as a county wide natural resource information and referral center.*