



BOARD MEETING MINUTES Regular Meeting

Date: February 10th, 2022
Location: 425 Jackson Ave NW, Elk River MN 55330
Remote Access Available

Board Members Present

Larry Goenner - Chair
Jason Selvog - Vice Chair
Shelly Binsfeld - Secretary
Kerry Saxton - Treasurer
Roger Nelson - PR&I

Staff Present

Francine Larson
David Wick*+
Andrea Bumgarner*+
Dan Cibulka*
Franny Gerde*
Miranda Wagner*

Others Present

Chris Hogge*+
NRCS District Conservationist
Lisa A. Fobbe
County Commissioner

*denotes partial attendance
+ Remotely attended

Regular Agenda

1. Call to Order

Meeting was called to order by Chair Goenner at 8:30 a.m. A quorum was present.

2. Pledge of Allegiance

Nelson led the Board of Supervisors in the Pledge of Allegiance.

3. Open Forum

There were no comments from the audience.

4. Approval of Regular Agenda

- **22.02.01** - Motion by Nelson, second by Saxton to approve the agenda as presented. All members voting in favor. Motion carried.

5. Approval of Consent Agenda

Approval of January 13, 2022 Board Meeting Minutes

The January 13, 2022 Board Meeting Minutes were presented.

- **22.02.02** - Motion by Nelson, second by Saxton to approve the consent agenda as submitted. All members voting in favor. Motion carried.

6. January 2022 Financial Reports

Treasurer Saxton read the January 2022 Program Summary Report. Discussion was had.

- **22.02.03** - Motion by Nelson, second by Selvog to accept the January 2022 Financial Reports as submitted, subject to audit. All members voting in favor. Motion carried.

7. February 2022 Accounts Payable – The Board reviewed the February 2022 Accounts Payable Summary. The report includes all unpaid bills from 1/13/2022 – 2/10/2022. Check numbers 7290 through 7302 totaling \$4,107.56 were submitted for approval. Discussion was had.

- **22.02.04** - Motion by Nelson, second by Saxton to approve the February 2022 Accounts Payable as submitted. All members voting in favor. Motion carried.

8. Supervisor Committee Reports & Vouchers – Selvog reported attendance at the MN SWCD Forestry meeting. Binsfeld reported attendance at the MRSC PC prep meeting. No committee reports from Nelson, Saxton and Goenner.

- **22.02.05** - Motion by Binsfeld, second by Saxton to approve the Supervisor Vouchers as submitted. All members voting in favor. Motion carried.
9. **District Manager's Report** – Larson reviewed her monthly activities. Written report available upon request.
 10. **NRCS Activity Report** – Hogge, NRCS District Conservationist reviewed the NRCS activity report, providing an update on NRCS programs and technical assistance. Written report available upon request.
 11. **District Staff Monthly Reports** - Available SWCD staff reviewed their monthly activities with the Board. Individual written reports available upon request.
 12. **Review and adopt updated 2022 Budget** – Larson reviewed the proposed changes to the 2022 budget. Discussion was had.
 - **22.02.06** – Motion by Nelson, second by Saxton to adopt the updated 2022 Budget as presented. All members voting in favor. Motion carried.
 13. **Review Draft Strategic Plan** – Larson reviewed suggested edits and comments provided by staff. Discussion was had. Final plan will be presented for adoption at the March meeting.
 14. **Review Draft Annual Plan** – Larson reviewed suggested changes to the plan as well as the proposed 2022 Annual Actions. Discussion was had. Final plan will be presented for adoption at the March meeting.
 15. **Authorization to approve registration fee for staff attendance at the 2022 MN Wetland Professional Certification Training Course** – Discussion was had.
 - **22.02.07** – Motion by Selvog, second by Saxton to approve registration fee for the 2022 MN Wetlands Certification Training Course. All members voting in favor. Motion carried.
 16. **Authorize the Rum River Watershed Policy Committee representative to authorize the Comprehensive Watershed Management Plan for final submission to the Board of Water and Soil Resources (BWSR) on behalf of the Sherburne SWCD Board** - Discussion was had.
 - **22.02.08** – Motion by Nelson, second by Binsfeld to authorize Saxton (PC Representative) to approve of the submission of the Comprehensive Watershed Management Plan to BWSR on behalf of the Sherburne SWCD Board. All members voting in favor. Motion carried.
 17. **Authorization to execute Professional Services Agreement with WSB for Eagle Lake Carp Monitoring & Biomass Estimation Phase II, not to exceed \$11,945** – Larson reviewed the proposed project. Discussion was had.
 - **22.02.09** – Motion by Binsfeld, second by Saxton to authorize execution of the Service Agreement with WSB for the Phase II Eagle Lake Carp Monitoring project. All members voting in favor. Motion carried.
 18. **Consider rescheduling March SWCD Board Meeting** – Larson discussed the upcoming MASWCD Legislative Briefing and Day at the Capitol events noting that they conflict with the March Board meeting. Discussion was had.
 - **22.02.10** – Motion by Nelson, second by Binsfeld to reschedule the March SWCD Board meeting from the 10th to the 17th. All members voting in favor. Motion carried.

19. Upcoming Meetings and Events – Discussion was had regarding upcoming events and schedules.

20. Adjournment

- 22.02.11 – Motion by Nelson, second by Selvog to adjourn the meeting. Members voting in favor: Saxton, Binsfeld, Selvog, Nelson, Goenner. Motion carried.

Meeting adjourned at 9:58 a.m.

Respectfully submitted by Francine Larson, District Manager.

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Michelle Binsfeld
Signature & Title

3/17/2022
Date

2:21 PM

SHERBURNE SOIL & WATER CONSERVATION

Account QuickReport

03/11/22

As of February 28, 2022

Accrual Basis

Date	Num	Name	Memo	Debit	Credit	Balance
10000 · Cash						779,629.26
10200 · Bank of ER - Checking						279,609.50
02/01/2022			Deposit - Trees	494.42		280,103.92
02/02/2022			Deposit - Trees	52.08		280,156.00
02/03/2022			Deposit - Trees	54.17		280,210.17
02/04/2022	DD	Bumgarner, Andrea L	PR - 1/21/2022 - 2/3/2022	0.00		280,210.17
02/04/2022	DD	Cibulka, Daniel A	PR - 1/21/2022 - 2/3/2022		2,085.83	278,124.34
02/04/2022	DD	Gerde, Frances W	PR - 1/21/2022 - 2/3/2022		1,834.43	276,289.91
02/04/2022	DD	Larson, Francine M	PR - 1/21/2022 - 2/3/2022		2,281.30	274,008.61
02/04/2022	DD	Wagner, Miranda L	PR - 1/21/2022 - 2/3/2022		1,640.63	272,367.98
02/04/2022	DD	Wick, David P	PR - 1/21/2022 - 2/3/2022		1,552.72	270,815.26
02/04/2022	EFT	United States Treasury	Federal - PR 1/21/2022 - 2/3/2022		3,468.66	267,346.60
02/04/2022	EFT	Minnesota Revenue	State - PR 1/21/2022 - 2/3/2022		558.00	266,788.60
02/04/2022	EFT	PERA	PERA - PR 1/21/2022 - 2/3/2022		1,924.39	264,864.21
02/04/2022	EFT	Nationwide Retirement Solutions	Nationwide - PR 1/21/2022 - 2/3/2022		1,026.19	263,838.02
02/04/2022			Deposit - Trees	374.42		264,212.44
02/06/2022			Deposit - Trees	46.83		264,259.27
02/06/2022			Deposit - Trees	863.26		265,122.53
02/07/2022			Deposit - Trees	431.71		265,554.24
02/07/2022			Deposit - WPLMN	1,163.61		266,717.85
02/08/2022			Deposit - Trees	434.24		267,152.09
02/10/2022	7290	Anoka Conservation District - c	Engineering Expenses		38.79	267,113.30
02/10/2022	7291	City of Elk River	Vehicle Expense - December Fuel		66.92	267,046.38
02/10/2022	7292	DVS Renewal	Vehicle Expense - Tabs		38.50	267,007.88
02/10/2022	7293	Francine Larson	Reimbursed Expenses		8.78	266,999.10
02/10/2022	7294	Minnesota State Auditor	2020 Audit fee		124.00	266,875.10
02/10/2022	7295	Mississippi Headwaters Board	AIS Expense - Promotion		2,000.00	264,875.10
02/10/2022	7296	MN SWCD Forestry Association	Annual Membership Dues		60.00	264,815.10
02/10/2022	7297	NCPERS LIFE INSURANCE	Life Insurance - EE - February Premium		16.00	264,799.10
02/10/2022	7298	Sherburne County COLA	Annual Sponsorship		200.00	264,599.10
02/10/2022	7299	Sherburne County Parks Department	Terry's Trees Expense		956.24	263,642.86
02/10/2022	7300	Sherburne History Center	Annual Membership Dues		100.00	263,542.86
02/10/2022	7301	Washington CD	Engineering Services		260.79	263,282.07
02/10/2022	7302	Wright SWCD	Engineering Services - CWF ER Bac Match		152.00	263,130.07
02/10/2022			Deposit - Trees	109.69		263,239.76
02/13/2022			Deposit - Trees	151.58		263,391.34
02/13/2022			Deposit - Trees	699.56		264,090.90
02/14/2022			Deposit - Monitoring, SWA	2,090.00		266,180.90
02/14/2022	EFT	MN PEIP	Health Insurance - EE - March Premium		2,792.50	263,388.40
02/15/2022	EFT	United States Treasury	Federal - Supervisor Per Diem		32.70	263,355.70
02/15/2022	EFT	PERA	PERA - Supervisor PerDiem		60.00	263,295.70
02/15/2022	EFT	Charter Communications	Building Expenses - Internet		142.98	263,152.72
02/15/2022			Deposit - Trees	308.40		263,461.12
02/16/2022	DD	United States Treasury	Federal - PR 2/4/2022 - 2/17/2022		3,468.64	259,992.48
02/16/2022	EFT	Minnesota Revenue	State - PR 2/4/2022 - 2/17/2022		558.00	259,434.48
02/16/2022			Deposit - Tree	99.21		259,533.69
02/17/2022			Deposit - Trees	171.94		259,705.63
02/18/2022	DD	Binsfeld, Michelle L	Supervisor Per Diem		187.10	259,518.53
02/18/2022	DD	Goenner, Lawrence J	Supervisor Per Diem		123.97	259,394.56
02/18/2022	DD	Nelson, Roger J	Supervisor Per Diem		115.78	259,278.78
02/18/2022	DD	Saxton, Kerry J	Supervisor Per Diem		105.81	259,172.97
02/18/2022	DD	Seivog, Jason C	Supervisor Per Diem		234.20	258,938.77
02/18/2022	DD	Bumgarner, Andrea L	PR - 2/4/2022 - 2/17/2022	0.00		258,938.77
02/18/2022	DD	Cibulka, Daniel A	PR - 2/4/2022 - 2/17/2022		2,085.83	256,852.94
02/18/2022	DD	Gerde, Frances W	PR - 2/4/2022 - 2/17/2022		1,834.44	255,018.50
02/18/2022	DD	Larson, Francine M	PR - 2/4/2022 - 2/17/2022		2,281.32	252,737.18
02/18/2022	DD	Wagner, Miranda L	PR - 2/4/2022 - 2/17/2022		1,640.64	251,096.54
02/18/2022	DD	Wick, David P	PR - 2/4/2022 - 2/17/2022		1,552.71	249,543.83
02/18/2022	EFT	Nationwide Retirement Solutions	Nationwide - PR 2/4/2022 - 2/17/2022		1,026.19	248,517.64
02/18/2022	EFT	PERA	PERA - PR 2/4/2022 - 2/17/2022		1,924.39	246,593.25
02/20/2022	EFT	Marco	Building Expense - Copier Services		241.66	246,351.59
02/20/2022			Deposit - Trees	125.40		246,476.99
02/20/2022			Deposit - Trees	252.58		246,729.57
02/22/2022			Deposit - Trees	420.47		247,150.04
02/24/2022	EFT	Waste Management	Building Expense - Garbage/Recycling		131.48	247,018.56
02/24/2022	EFT	Guardian Insurance	Disability Insurance - March Premium		166.93	246,851.63
02/24/2022			Deposit - Trees	109.69		246,961.32
02/25/2022	EFT	Cardmember Services	Credit Card Purchases - 1/7/2022 - 2/4/2022		5,807.94	241,153.38
02/27/2022			Deposit - Trees	119.86		241,273.24
02/28/2022			Deposit - Trees	114.92		241,388.16
02/28/2022			Deposit - L2L	660.76		242,048.92
Total 10200 · Bank of ER - Checking				9,348.80	46,909.38	242,048.92
10250 · Bank of ER - Money Market						451,636.24
02/28/2022			Interest	76.23		451,712.44
Total 10250 · Bank of ER - Money Market				76.23	0.00	451,712.44
10300 · CD - 7726074 - 60mo						48,383.55

2:21 PM

SHERBURNE SOIL & WATER CONSERVATION

Account QuickReport

03/11/22

As of February 28, 2022

Accrual Basis

Date	Num	Name	Memo	Debit	Credit	Balance
		Total 10300 - CD - 7726074 - 60mo				48,383.55
		Total 10000 - Cash		9,425.03	46,909.38	742,144.91
TOTAL				9,425.03	46,909.38	742,144.91

SHERBURNE SOIL & WATER CONSERVATION
Profit & Loss Budget vs. Actual
 January 1 through March 11, 2022

	Jan 1 - Mar 1...	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · Revenues				
41000 · Intergovernmental Revenue				
41100 · County				
41101 · General Service	75,906.00	303,624.00	-227,718.00	25.0%
41102 · LWM- Levy WaterPlan	5,418.50	21,674.00	-16,255.50	25.0%
41103 · LWM - Waterplan (State Funds)	2,023.50	8,094.00	-6,070.50	25.0%
41104 · NRBG WCA (State Funds)	5,000.00	5,000.00	0.00	100.0%
41105 · AIS Prevention Aid	0.00	71,902.00	-71,902.00	0.0%
Total 41100 · County	88,348.00	410,294.00	-321,946.00	21.5%
42000 · State Revenue				
42010 · State General	897.45	201,217.77	-200,320.32	0.4%
42020 · State Personnel	34,170.42	153,051.08	-118,880.66	22.3%
42102 · Reimb - FY2021 MCD ETA	1,740.16	5,000.00	-3,259.84	34.8%
42103 · Reimb - FY2022 MCD ETA	0.00	27,000.00	-27,000.00	0.0%
42150 · Reimb - FY2020 MCD SWA-Fremont	0.00	700.00	-700.00	0.0%
42151 · Reimb - FY2020 MCD SWA - LEL	1,130.00	10,000.00	-8,870.00	11.3%
42221 · Reimb - FY2020 - MPCA WPLMN	1,292.90	5,592.52	-4,299.62	23.1%
42251 · Reimb - FY2022 MPCA WRAPS	0.00	160,000.00	-160,000.00	0.0%
42302 · Reimb - FY2021 - MDA NFMP	1,893.84	6,000.00	-4,106.16	31.6%
42350 · Reimb - MDA MAWQCP	114.46	500.00	-385.54	22.9%
42400 · Reimb - DNR Observation Wells	0.00	1,500.00	-1,500.00	0.0%
42410 · Reimb - FY2019 DNR LSOH ASP6	19,965.59	11,059.00	8,906.59	180.5%
42415 · Reimb - FY2022 CPL Houlton	0.00	369,083.00	-369,083.00	0.0%
42510 · Reimb - FY2022 MRSC 1W1P	0.00	15,260.00	-15,260.00	0.0%
42500 · Reimb - FY2020 BWSR L2L	660.76	12,000.00	-11,339.24	5.5%
Total 42000 · State Revenue	61,865.58	977,963.37	-916,097.79	6.3%
43000 · Federal				
43002 · Plant Materials Learning Center	0.00	1,313.88	-1,313.88	0.0%
Total 43000 · Federal	0.00	1,313.88	-1,313.88	0.0%
44000 · Other Grants				
44002 · FY2020 TNC - Cargill	0.00	28,195.15	-28,195.15	0.0%
Total 44000 · Other Grants	0.00	28,195.15	-28,195.15	0.0%
Total 41000 · Intergovernmental Revenue	150,213.58	1,417,766.40	-1,267,552.82	10.6%
47000 · Charges for Services				
47010 · Contracted Services				
47011 · Prairie & Pasture Program	0.00	1,000.00	-1,000.00	0.0%
47013 · Wetland Delineations	0.00	10,000.00	-10,000.00	0.0%
47016 · County Parks - Land Management	0.00	7,000.00	-7,000.00	0.0%
Total 47010 · Contracted Services	0.00	18,000.00	-18,000.00	0.0%
47030 · Tree Sale Program	25,134.57	30,000.00	-4,865.43	83.8%
47031 · My Neighborhood Trees	0.00	2,500.00	-2,500.00	0.0%
Total 47000 · Charges for Services	25,134.57	50,500.00	-25,365.43	49.8%
48000 · Investment Earnings				
48100 · Interest Income	160.60	600.00	-439.40	26.8%
Total 48000 · Investment Earnings	160.60	600.00	-439.40	26.8%
49000 · Miscellaneous Revenue				
49003 · Other	178.91	0.00	178.91	100.0%
Total 49000 · Miscellaneous Revenue	178.91	0.00	178.91	100.0%
Total 40000 · Revenues	175,687.66	1,468,866.40	-1,293,178.74	12.0%
Total Income	175,687.66	1,468,866.40	-1,293,178.74	12.0%
Gross Profit	175,687.66	1,468,866.40	-1,293,178.74	12.0%
Expense				

SHERBURNE SOIL & WATER CONSERVATION

03/11/22

Profit & Loss Budget vs. Actual

Accrual Basis

January 1 through March 11, 2022

	Jan 1 - Mar 1...	Budget	\$ Over Budget	% of Budget
50000 · Expenditures				
51000 · District Operations				
51100 · Personal Services				
51101 · District Manager - FL	13,538.36	79,740.72	-66,202.36	17.0%
51102 · Admin/Marketing Assistant - AB	5,292.00	36,691.20	-31,399.20	14.4%
51103 · Sr Water Resource Spec - DC	12,531.29	75,731.76	-63,200.47	16.5%
51104 · Urban Conservationist - FG	8,385.71	57,691.44	-49,305.73	14.5%
51105 · District Technician - DW	6,702.04	51,072.48	-44,370.44	13.1%
51106 · Ag Conservationist - MW	9,048.84	57,691.44	-48,642.60	15.7%
51120 · Medical Insurance Paid	5,280.00	27,456.00	-22,176.00	19.2%
51130 · MN PEIP	2,658.38	18,291.36	-15,632.98	14.5%
51140 · Disability Insurance	333.86	1,620.00	-1,286.14	20.6%
51150 · Medicare ER	1,098.49	5,815.59	-4,717.10	18.9%
51160 · Fica ER	4,616.40	23,936.65	-19,320.25	19.3%
51170 · PERA ER	5,219.60	30,080.63	-24,861.03	17.4%
51180 · Life Insurance - EE	11.05	192.00	-180.95	5.8%
51200 · Supervisor Compensation	1,750.00	15,000.00	-13,250.00	11.7%
51100 · Personal Services - Other	13,229.82	0.00	13,229.82	100.0%
Total 51100 · Personal Services	89,695.84	481,011.27	-391,315.43	18.6%
52000 · Other Services & Charges				
52010 · Advertising & Promotion	40.50	100.00	-59.50	40.5%
52020 · Annual Meeting/Tour of Practice	0.00	2,000.00	-2,000.00	0.0%
52030 · Audlt	124.00	3,800.00	-3,676.00	3.3%
52040 · Awards	0.00	50.00	-50.00	0.0%
52050 · Bank Charges/Credit Card Fees	799.05	1,000.00	-200.95	79.9%
52060 · Building Expense				
52061 · Copier Services	483.32	2,748.00	-2,264.68	17.6%
52062 · Garbage / Recycling	394.03	1,572.00	-1,177.97	25.1%
52063 · Internet Service	285.96	1,704.00	-1,418.04	16.8%
52064 · Phone System	579.92	3,540.00	-2,960.08	16.4%
52065 · Rent	5,643.00	22,572.00	-16,929.00	25.0%
52066 · Supplies	134.46	500.00	-365.54	26.9%
Total 52060 · Building Expense	7,520.69	32,636.00	-25,115.31	23.0%
52070 · Computer Software/Hardware				
52071 · Adobe	2,355.08	2,183.16	171.92	107.9%
52072 · Government 365	240.00	1,803.90	-1,563.90	13.3%
52073 · QuickBooks / Payroll	0.00	1,000.00	-1,000.00	0.0%
52074 · ESRI	909.00	1,000.00	-91.00	90.9%
52075 · QuickBase	1,195.00	7,800.00	-6,605.00	15.3%
52076 · Other Software/Hardware	1,618.88	2,500.00	-881.12	64.8%
Total 52070 · Computer Software/Hardware	6,317.96	16,287.06	-9,969.10	38.8%
52080 · Clothing Allowance	0.00	500.00	-500.00	0.0%
52100 · Dues				
52101 · Blue Thumb	0.00	250.00	-250.00	0.0%
52102 · Friends of Sherburne NWR	0.00	100.00	-100.00	0.0%
52103 · History Center	100.00	100.00	0.00	100.0%
52105 · MASWCD Area IV	200.00	200.00	0.00	100.0%
52106 · MACDE	150.00	150.00	0.00	100.0%
52107 · MASWCD	5,750.58	5,750.58	0.00	100.0%
52108 · MCD	1,600.00	1,600.00	0.00	100.0%
52109 · MECA	0.00	60.00	-60.00	0.0%
52111 · MIN SWCD Forestry Assoc	60.00	60.00	0.00	100.0%
52112 · NACD	0.00	775.00	-775.00	0.0%
52113 · NALMS	75.00	110.00	-35.00	68.2%
52114 · Pheasants Forever	53.00	150.00	-97.00	35.3%
52115 · Resource Training Solutions	0.00	90.00	-90.00	0.0%
52116 · Volunteer Bridge / RSVP	0.00	60.00	-60.00	0.0%
52117 · Sherburne County COLA	200.00	200.00	0.00	100.0%
Total 52100 · Dues	8,188.58	9,655.58	-1,467.00	84.8%
52130 · Field Supplies/Equipment				
52131 · Fuel / Oil	0.00	100.00	-100.00	0.0%
52132 · Maintenance	0.00	300.00	-300.00	0.0%

SHERBURNE SOIL & WATER CONSERVATION
Profit & Loss Budget vs. Actual
 January 1 through March 11, 2022

	Jan 1 - Mar 1...	Budget	\$ Over Budget	% of Budget
52133 · Supplies	875.00	500.00	375.00	175.0%
Total 52130 · Field Supplies/Equipment	875.00	900.00	-25.00	97.2%
52140 · Insurance Expense				
52141 · Property/Liability/Surety/Auto	3,760.00	4,486.00	-706.00	84.2%
52142 · Workman's Comp	4,239.00	4,987.00	-748.00	85.0%
Total 52140 · Insurance Expense	7,999.00	9,453.00	-1,454.00	84.6%
52160 · Meeting & Training				
52161 · Registration & Lodging	940.91	2,000.00	-1,059.09	47.0%
52162 · Supplies & Meals	53.51	250.00	-196.49	21.4%
52165 · Legislative Meetings	0.00	200.00	-200.00	0.0%
52160 · Meeting & Training - Other	-50.00	0.00	-50.00	100.0%
Total 52160 · Meeting & Training	944.42	2,450.00	-1,505.58	38.5%
52180 · Office Supplies	351.31	1,000.00	-648.69	35.1%
52190 · Postage	65.52	500.00	-434.48	13.1%
52210 · Sales & Use Tax	-0.76	0.00	-0.76	100.0%
52220 · Staff Expenses				
52221 · Mobile Devices	0.00	3,600.00	-3,600.00	0.0%
52222 · Reimbursed Mileage Expenses	32.18	2,000.00	-1,967.82	1.6%
Total 52220 · Staff Expenses	32.18	5,600.00	-5,567.82	0.6%
52230 · Supervisor Expenses				
52231 · Reimbursed Misc Expenses	32.26	250.00	-217.74	12.9%
52232 · Reimbursed Mileage	343.99	1,000.00	-656.01	34.4%
Total 52230 · Supervisor Expenses	376.25	1,250.00	-873.75	30.1%
52240 · Vehicle				
52241 · Fuel	221.76	2,000.00	-1,778.24	11.1%
52242 · Maintenance	0.00	2,500.00	-2,500.00	0.0%
52243 · Tabs	38.50	32.00	6.50	120.3%
Total 52240 · Vehicle	260.26	4,532.00	-4,271.74	5.7%
52250 · Web Site	331.16	500.00	-168.84	66.2%
Total 52000 · Other Services & Charges	34,225.12	92,213.64	-57,988.52	37.1%
Total 51000 · District Operations	123,920.96	573,224.91	-449,303.95	21.6%
60000 · Project Expense				
61000 · District				
61010 · Forestry Programs				
61011 · My Neighborhood Trees	1,706.24	2,000.00	-293.76	85.3%
61013 · Tree Sale Program Expense	0.00	22,000.00	-22,000.00	0.0%
61010 · Forestry Programs - Other	0.00	500.00	-500.00	0.0%
Total 61010 · Forestry Programs	1,706.24	24,500.00	-22,793.76	7.0%
61020 · LWM Programs				
61022 · Advisor Comm - PerDiem/Mileage	0.00	750.00	-750.00	0.0%
61023 · LWM Expense - Advertising/Other	0.00	100.00	-100.00	0.0%
61024 · Water Monitoring	0.00	1,500.00	-1,500.00	0.0%
61025 · LWM - NEMO	0.00	500.00	-500.00	0.0%
Total 61020 · LWM Programs	0.00	2,850.00	-2,850.00	0.0%
61030 · Other Education Programs				
61031 · Urban Conservation Programs	0.00	150.00	-150.00	0.0%
61032 · Clean Up Events	0.00	50.00	-50.00	0.0%
61033 · Misc Workshops/Trainings	0.00	50.00	-50.00	0.0%
61034 · Poster Contest	0.00	400.00	-400.00	0.0%
Total 61030 · Other Education Programs	0.00	650.00	-650.00	0.0%
61040 · Ag Programs				
61041 · Prairie & Pasture Program	0.00	500.00	-500.00	0.0%

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03/11/22

Accrual Basis

SHERBURNE SOIL & WATER CONSERVATION
Profit & Loss Budget vs. Actual
 January 1 through March 11, 2022

	Jan 1 - Mar 1...	Budget	\$ Over Budget	% of Budget
61043 · FY20 TNC-Cargil Cover Crop Demo	0.00	25,861.39	-25,861.39	0.0%
Total 61040 · Ag Programs	0.00	26,361.39	-26,361.39	0.0%
Total 61000 · District	1,706.24	54,361.39	-52,655.15	3.1%
62000 · County Project Expense				
62100 · AIS Prevention Aid	4,176.50	52,227.00	-48,050.50	8.0%
Total 62000 · County Project Expense	4,176.50	52,227.00	-48,050.50	8.0%
63000 · State Project Expenses				
63415 · Reimb - FY2022 CPL Houlton	0.00	371,985.00	-371,985.00	0.0%
63251 · Reimb - FY2022 MPCA WRAPS 2	0.00	143,620.00	-143,620.00	0.0%
63010 · State - Advanced Payment Grant	897.45	201,217.77	-200,320.32	0.4%
63102 · Reimb - FY2021 MCD ETA	884.11	9,500.00	-8,615.89	9.3%
63103 · Reimb - FY2022 MCD ETA	0.00	9,500.00	-9,500.00	0.0%
63221 · Reimb - FY2020 - MPCA WPLMN	0.00	2,087.62	-2,087.62	0.0%
63302 · Reimb - FY2021 - MDA NFMP	100.00	0.00	100.00	100.0%
63410 · Reimb - FY2019 DNR LSOH ASP6	11,059.00	11,059.00	0.00	100.0%
63500 · Reimb - FY2020 BWSR L2L	0.00	8,000.00	-8,000.00	0.0%
Total 63000 · State Project Expenses	12,940.56	756,969.39	-744,028.83	1.7%
Total 60000 · Project Expense	18,823.30	863,557.78	-844,734.48	2.2%
Total 50000 · Expenditures	142,744.26	1,436,782.69	-1,294,038.43	9.9%
Total Expense	142,744.26	1,436,782.69	-1,294,038.43	9.9%
Net Ordinary Income	32,943.40	32,083.71	859.69	102.7%
Net Income	32,943.40	32,083.71	859.69	102.7%

TREASURER'S MONTHLY REPORT SHERBURNE SWCD

2/28/2022

PROGRAM SUMMARY

PROGRAM	Beginning Balance	Receipts	Disbursement	End of Month Balance
Operating Funds				
District	\$ 515,183.51	\$ 28,381.43	\$ 43,953.14	\$ 499,611.80
SUBTOTALS	\$ 515,183.51	\$ 28,381.43	\$ 43,953.14	\$ 499,611.80

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Program Funds				
BWSR SWCD Capacity Grant FY23	\$ -	\$ -	\$ -	\$ -
BWSR SWCD Capacity Grant FY22	\$ 118,018.54	\$ -	\$ 11,869.85	\$ 106,148.69
BWSR SWCD Capacity Grant FY21	\$ 23,263.00	\$ -	\$ -	\$ 23,263.00
BWSR SWCD Capacity Grant FY20	\$ 20,021.88	\$ -	\$ -	\$ 20,021.88
BWSR Cost Share Base Grant FY23	\$ -	\$ -	\$ -	\$ -
BWSR Cost Share Base Grant FY22	\$ 7,493.00	\$ -	\$ -	\$ 7,493.00
BWSR Cost Share Base Grant FY21	\$ 6,935.49	\$ -	\$ -	\$ 6,935.49
BWSR Buffer Initiative FY22	\$ 8,500.00	\$ -	\$ -	\$ 8,500.00
BWSR Buffer Initiative FY21	\$ 1,368.47	\$ -	\$ 1,010.24	\$ 358.23
BWSR Conservation Delivery FY23	\$ -	\$ -	\$ -	\$ -
BWSR Conservation Delivery FY22	\$ 19,395.08	\$ -	\$ 1,468.80	\$ 17,926.28
LWM	\$ 3,328.31	\$ -	\$ 2,620.66	\$ 707.65
NRBG WCA	\$ 4,684.30	\$ -	\$ 347.27	\$ 4,337.03
AIS Prevention Aid	\$ (685.63)	\$ -	\$ 3,732.08	\$ (4,417.71)
AIS Contingency Funds	\$ 16,682.40	\$ -	\$ -	\$ 16,682.40
Plant Materials Learning Center	\$ 1,313.88	\$ -	\$ -	\$ 1,313.88
Terry's Trees - Memorial Fund	\$ 1,706.24	\$ -	\$ 956.24	\$ 750.00
CWF FY2018 - ER Bac Reduction Phase II	\$ 6,096.74	\$ -	\$ -	\$ 6,096.74
CWF FY2019 - Nitrate Reduction Grant	\$ 32,681.86	\$ -	\$ 568.26	\$ 32,113.60
CWF FY2020 - Lawns to Legumes	\$ (744.46)	\$ 660.76	\$ -	\$ (83.70)
Rum River 1W1P	\$ (19,867.50)	\$ -	\$ -	\$ (19,867.50)
LSOH - ASP 6	\$ 11,059.01	\$ -	\$ -	\$ 11,059.01
The Nature Conservancy	\$ 3,195.14	\$ -	\$ -	\$ 3,195.14
SUBTOTALS	\$ 264,445.75	\$ 660.76	\$ 22,573.40	\$ 242,533.11

TOTAL FUNDS \$ 742,144.91

DISTRIBUTION OF FUNDS

	Beginning Balance	Receipts	Disbursement	End of Month Balance
Bank Account Summary				
Cash Checking	\$ 279,609.50	\$ 9,348.80	\$ 46,909.38	\$ 242,048.92
CD - 74	\$ 48,383.55	\$ -	\$ -	\$ 48,383.55
Money Market	\$ 451,636.21	\$ 76.23	\$ -	\$ 451,712.44
SUBTOTALS	\$ 779,629.26	\$ 9,425.03	\$ 46,909.38	\$ 742,144.91

TOTAL FUNDS \$ 742,144.91

Treasurer's Signature

Henry Saxton

Date

3-17-2022