

Minutes  
Elk River Watershed Association Board of Directors  
Regular Meeting  
September 19, 2011  
USDA Service Center, Foley, MN

**Attendance:** Terry Polsfuss, Gerry Maciej, John Riebel, Joe Jordan, Joe Wollak, Brian Kaschmitter, Doug Hipsag, Bill Bronder

Meeting called to order at 9:00 am by Terry Polsfuss Chair.

**1. Review & Approval of Agenda.**

Joe Jordan made a motion to approve the agenda as submitted with stated additions. John Riebel seconded the motion. All were in favor. The motion passed.

Additions:

- 10a) Volunteers for Watershed launch event
- 10b) Comments from BLCA newsletter

**2. Review & Approval of the July 18th, 2011 meeting minutes.**

Joe Wollak made a motion to approve the minutes of the July 18th, 2011 ERWSA meeting as written. Brian Kaschmitter seconded the motion. All were in favor. The motion passed.

**3. Fund balance report.**

Bronder went over the fund balance report and explained balances and activities. Due to some unanswered questions regarding the format of the report and Sherburne SWCD - Fiscal agent, John Riebel made a motion to table approval of the report to the next meeting. Joe Wollak seconded the motion. All were in favor. The motion passed.

**4. MWP-Approve invoice submittal and paying bills.**

Joe Wollak made a motion to submit the itemized reimbursement request for MWP expenditures for August to the MPCA for \$4670.00 less 10% retainage leaving \$4203.00 to be reimbursed. Joe Jordan seconded the motion. All were in favor. The motion passed.

Joe Jordan made a motion to approve payment of check #2503 to Cole Loewen /CRWD for August MWP hours in the amount of \$560.00, a payment transfer of \$4,110.00 to Sherburne SWCD for August MWP hours, and a payment transfer of \$151.63 to Sherburne SWCD for CWF2011 expenses paid. Brian Kaschmitter seconded the motion. All were in favor. The motion passed.

**5. FY2011 CWF Grant – approve payment request - Lori Andreen, Cost Share Contract #FY2011CWF-01 for \$844.00**

John Riebel made a motion to approve payment request for Lori Andreen Cost Share Contract #FY2011CWF-01 for \$844.00. Joe Jordan seconded the motion. All were in favor. The motion Passed.

**6. Cancellation of Cost Share Contract #FY2011CWF-S07, Ronda McGinty for \$1074.00.**

Joe Wollak made a motion to cancel Cost Share Contract #FY2011CWF-S07, at the request of the McGinty's. John Riebel seconded the motion. All were in favor. The motion was passed.

**7. 2011 MCIT Dividend Notice**

Gerry Maciej reported that the ERWSA will be receiving a dividend from MCIT for \$1326.00.

**8. 2012 MCIT Estimated Contribution**

Gerry Maciej reported the MCIT estimated contribution for 2012 will be \$1715.00. Joe Wollak made a motion to approve payment when the invoice is received. John Riebel seconded the motion. All were in favor. The motion was passed.

**9. 4<sup>th</sup> Annual Elk River Watershed Cleanup Event.**

The 4<sup>th</sup> Annual Elk River Watershed Cleanup event will be held on October 1<sup>st</sup>, 2011 from 9:00am-11:00am with volunteers meeting at the Big Lake Lions Park and the Becker Community Center.

**10. Mississippi (St. Cloud) Watershed Launch Event**

The Mississippi River (St. Cloud) Watershed Project Launch event will be held on October 13<sup>th</sup>, 2011 at the Clear Lake Township Hall at 3:00pm-4:30pm and repeated at 6:00pm-7:30pm.

**10a. Volunteers for the Watershed Launch event.**

Members of the ERWSA board are asked to volunteer as greeters at the Watershed Launch event.


**10b. Comments from BLCA newsletter.**

Terry Polsfuss read an article from the BLCA newsletter submitted by Barb Aabery, BLCA President expressing her appreciation of the Benton SWCD Tour of Conservation Practices.

**11. Adjourn**

Joe Jordan made a motion to adjourn the meeting. Joe Wollak seconded the motion. All were in favor. The motion was passed. The meeting adjourned at 10:00 AM

Respectfully submitted by Bill Bronder, Sherburne SWCD

Signature (ERWSA Chair):  Date: 10/17/11