

Minutes  
Elk River Watershed Association Board of Directors  
Regular Meeting  
December 20, 2010  
USDA Service Center, Foley, MN

**Attendance:** Gerry Maciej, Tiffany Determan, Joe Jordan, Leonard Popp, Joe Wollak, John Riebel, DeAnna Doran, Phil Votruba, Larry Goenner

Meeting called to order at 9:00 am by Joe Jordan, Vice Chair.

**1. Review & Approval of Agenda**

Tiffany requested the insertion of item number 12. ERWSA TMDL update. Joe Wollak made a motion to approve the agenda with the above modification. John Riebel seconded the motion. All were in favor. The motion passed.

**2. Review & Approval of the October 18, 2010 meeting minutes**

Larry Goenner made a motion to approve the minutes of the October 18<sup>th</sup>, 2010 ERWS meeting. Leonard Popp seconded the motion. All were in favor. The motion passed.

**3. Fund balance report.**

DeAnna went over the fund balance report and reviewed it by going over balances and activity in the County funds, donation funds, the 319 grant and the TMDL grant. DeAnna noted that the date for the final 319 payment was wrong, the date on the report is October 7<sup>th</sup> and it should be changed to December 3<sup>rd</sup>. Leonard Popp made a motion to approve the fund balance report as included in the board packets with the above date change. John Riebel seconded the motion. All were in favor. The motion passed.

**4. 319 Grant- Approve final payments**

**a. Sherburne SWCD (Staff time-Education/Urban BMPs) Invoice 8055 ~ \$1,868.28**

Joe Wollak approved payment of invoice 8055 in the amount of \$1,868.28. Larry Goenner seconded the motion. All were in favor. The motion passed.

**b. Sherburne SWCD (Staff time-Urban BMPs) Invoice 7978 ~ \$967.50**

John Riebel approved payment of invoice 7978 in the amount of \$967.50. Joe Wollak seconded the motion. All were in favor. The motion passed.

**c. Benton SWCD (Fitzpatrick Sign) Invoice 2569 ~ \$192.01**

Joe Wollak approved payment of invoice 2569 in the amount of \$192.01. Leonard Popp seconded the motion. All were in favor. The motion passed.

**d. Benton SWCD (Staff time- AgBMPs) Invoice 2563 ~ \$105.00**

John Riebel approved payment of invoice 2563 in the amount of \$105.00. Larry Goenner seconded the motion. All were in favor. The motion passed.

**e. Benton SWCD (Staff time- AgBMPs) Invoice 2571 ~ \$742.50**

Leonard Popp approved payment of invoice 2571 in the amount of \$742.50. Larry Goenner seconded the motion. All were in favor. The motion passed.

**5. Approval to pay 2010 Per Diem's and Mileage**

**Jim Stahlmann: \$204.00**

**Terry Polsfuss: \$211.00**

**Mike Hayes: \$53.00**

**Leonard Popp: \$344.00**

**Brian Kaschmitter: \$157.00**

Joe Wollak made a motion to approve payment of the above identified amounts for 2010 per diem's and mileage. John Riebel seconded the motion. All were in favor. The motion passed.

**6. 2010 Elk River Watershed Cleanup Day ~ Approve reimbursement for expenses**

**a. Sherburne SWCD Invoice 81611 ~ \$122.00**

DeAnna explained that the costs for the cleanup were incurred by Sherburne SWCD for items used for the annual river cleanup. John Riebel stated that in 2011 the printer should be asked to donate the printing on the reusable bags. All concurred that this should be done. Leonard Popp made a motion to approve reimbursement for expenses to Sherburne SWCD for invoice 81611 in the amount of \$122.00. John Riebel seconded the motion. All were in favor. The motion was passed.

**7. Approval to pay 2011 MCIT Insurance ~ Estimated amount \$1,806.00**

Joe Wollak made the motion to approve payment of the 2011 MCIT Insurance in the amount of \$1,806.00. Larry Goenner seconded the motion. All were in favor. The motion passed.

**8. Major Watershed Project (MWP)**

**a. Subcontract agreement**

DeAnna stated that the draft subcontracts were included in the board packets. She indicated that the Sherburne County Attorney was still in the process of reviewing them and noted that these contacts were very similar to the one used to subcontract for the TMDL project. She requested board approval to move forward with the signing of the subcontracts pending no major changes by the county Attorney. Larry Goenner approved signing of the subcontracts pending no major changes by the county attorney. John Riebel seconded the motion. All were in favor. The motion was passed.

Tiffany passed around a MWP information packet for the board members and gave a brief summary and update of the project.

**9. Set 2011 meeting schedule**

DeAnna went over the 2011 meeting schedule. The board concurred that the meeting dates which fall on holidays should be changed as follows: Change 1/17/2011 to 1/24/2011 and 2/21/2011 to 2/28/2011. John Riebel made the motion to approve the 2011 meeting date schedule with the above modifications. Joe Wollak seconded the motion. All were in favor. The motion was passed.

**10. ERWA CWF FY 11 Grant Application- Update**

DeAnna noted that the CWF grant application submitted to BWSR for Urban/rural and agricultural related BMP practices in the ERWS was approved for full funding. The total grant amount to be funded is \$149,146.00.

**11. ERWSA JPA Amendment/Sherburne Fiscal Agent – Update**

DeAnna stated that this item was on current the Sherburne County board agenda and they will be the last agency needed for approval.

**12. ERWSA TMDL Update**

Tiffany gave an update on the TMDLs. Leonard Popp mentioned that it would be nice if the Implementation Plan made note of the public meeting results and showed how those meetings results were incorporated into the final plan. Tiffany stated that she would try to do this. She also stated that the ERWSA will be notified when the Draft TMDL is on Public Notice for review and will also bring a draft of the Implementation Plan for review by the board when it is complete.

**12. Adjourn**

Leonard Popp made a motion to adjourn. Larry Goenner seconded the motion. All were in favor. The motion was passed. The meeting adjourned at 10:15 AM

Respectfully submitted by Tiffany Determan, Sherburne SWCD

Signature (ERWSA Chair): \_\_\_\_\_ Date: \_\_\_\_\_