

Minutes
Elk River Watershed Association Board of Directors
Regular Meeting
July 20, 2009
Benton SWCD office, USDA Service Center, Foley MN

Board Attendance: Gerry Maciej, Joe Wollak, Leander Schlosser, Tiffany Determan, Mark Basiletti, John Riebel, Leonard Popp, Terry Polsfuss, Joe Wollak, Jim Stahlmann, Brian Kaschmitter, Jason Weirnerman

Meeting called to order at 9:04 am by Terry Polsfuss, Chair.

1. Review & Approval of Agenda

Gerry Maciej requested the addition of items number 9.) Follow up on IWM from last month's board meeting and 10.) Benton County Tour of Practices. Leander Schlosser made a motion to approve the agenda with the above modifications. John Riebel seconded the motion. All were in favor. The motion passed.

2. Review & Approval of the June 15, 2009 meeting minutes

Joe Wollak made a motion to approve the minutes of the June 15, 2009 ERWS meeting. Jim Stahlmann seconded the motion. All were in favor. The motion passed.

3. Fund Balance Report

Mark distributed the fund balance report and reviewed it by going over each line item in both the 319 grant and the TMDL grant. Leonard Popp requested that a funds available line item be added to the TMDL fund summary. Leonard Popp made a motion to approve the fund balance report as distributed with future summary's identifying the TMDL funds available. Joe Wollak seconded the motion. All were in favor. The motion passed.

4. 319 Grant cost Share Contracts:

4.1 Sherburne SWCD, lab costs for ecoli sampling through 6/30/2009: \$333.00

Mark explained that the lab costs requested are from the first half of the season for the two sample sites. Joe Wollak made a motion to approve the payment in the amount of \$330.00 for lab costs. Brian Kaschmitter seconded the motion. All were in favor. The motion passed.

4.2 Sherburne SWCD, 2nd quarter staff costs: \$2,940.00

Mark went over the 2009 2nd quarter expenses submitted by Sherburne SWCD. This item and item 4.3 were approved under one motion as recorded below.

4.3 Benton SWCD, 2nd quarter staff costs: \$911.25

Gerry went over the 2009 2nd quarter expenses submitted by Benton SWCD. Brian Kaschmitter made a motion to approve the disbursement of \$2,940.00 to Sherburne SWCD and \$911.25 for Benton SWCD for staff and time. Joe Wollak seconded the motion. All were in favor. The motion passed.

5. 319 Grant cost share contracts:

5.1 Kevin Hackett, 3192-B20, AgBMP test plot: \$150.00

Gerry passed around a copy of the results for Kevin Hackett's test plot which was completed in 2008. He noted that Kevin was not able to check the yield due to unforeseen circumstances but indicated that Kevin did not notice any difference between the two yields. John Riebel made a motion to approve the payment in the amount of \$150.00 for contract 3192-B20 in the amount of \$150 for test plot incentive. Joe Wollak seconded the motion. All were in favor. The motion passed.

5.2 James Welsh, 3192-S10, shoreland revegetation: \$1500.00

Mark went passed around pictures of the project and explained that the project was completed on Mitchell Lake in the City of Big Lake. Mark stated that the total request for payment is 63% of the total project cost. Joe Wollak made a motion to approve the payment of \$1,500.00 for contract 3192-S10 for shoreland revegetation. Brian Kaschmitter seconded the motion. All were in favor. The motion passed.

5.3 Louann Otten, 3192-S11, shoreland revegetation: \$466.27

Mark passed around pictures of this project and explained that it was completed on Mitchell Lake in the City of Big Lake. John Riebel made a motion to approve the payment of \$466.27 for contract 3192-S11 for shoreland revegetation. Leonard Popp seconded the motion. All were in favor. The motion passed.

5.4 Bernadette Knaeble, 3192-S12, shoreland revegetation: \$574.45

Mark passed around pictures of this project and explained that is was completed on land partially owned by the MN DNR. He stated that the DNR paid for the shoreland revegetation costs on their portion of the land. Brian Kaschmitter made a motion to approve the payment of \$574.45 for contract 3192-S12 for shoreland revegetation. John Riebel seconded the motion. All were in favor. The motion passed.

5.5 City of Big Lake, 3192-S13, shoreland revegetation: \$1,555.86

Mark passed around pictures of this project and explained that is was completed on City owned property. Jim Stahlmann made a motion to approve the payment of \$1,555.86 for contract 3192-S13 for shoreland revegetation. Leander Schlosser seconded the motion. All were in favor. The motion passed.

6. 319 matching funds: encumber Donation Funds for the Elk River cleanup: \$250.00.

Tiffany Determan passed around the 2nd Annual Elk River Cleanup flyer and requested that the ERWSA encumber \$250.00 from the grant donation fund to help pay for materials such as first aid kits and reusable grocery bags. Joe Wollak made a motion to approve encumbering \$250.00 from the donation fund for the Elk River Watershed Cleanup. John Riebel seconded the motion. All were in favor. The motion was passed.

7. Transfer Watershed Coordinator funds to Sherburne SWCD: \$9,564.00.

Mark explained that Benton County submitted \$10,564.00 to Sherburne County for the second quarter. He stated that a portion of the funds goes to Sherburne County to pay operating expenses and the other portion needs to be transferred to Sherburne SWCD for the Watershed coordinator position. Joe Wollak approved the transfer of funds to Sherburne SWCD in the amount of \$9,564.00 for the Watershed Coordinator. Leander Schlosser seconded the motion. All were in favor. The motion was passed.

8. 2010 Budget.

Mark passed around the proposed ERWSA 2010 budget. Terry Polsfuss started a discussion regarding the need to reduce the budget due to county budget reductions. Mark explained that the budget was cut were it could be. All agreed that it will be beneficial to search out additional grants to supplement the budget. Leander Schlosser made a motion to approve the ERWSA 2010 budget as is. Leonard Popp seconded the motion. All were in favor. The motion was passed.

9. IWM Follow-up; information.

Gerry provided an update to the IWM meeting that was held during the June ERWSA board meeting. Gerry indicated that the MPCA put in a request for funds to pay for pre-planning in the amount of \$25,000. the funds would aid in paying for staff time to get organized so that the group is organized once Phase I of the process is complete. The MPCA plans to contact us by the end of July if the funding is approved.

10. Benton SWCD Tour of Practices; information.

Gerry announced to the board that Benton SWCD will be holding a tour of practices on August 20th from 9:30 am to 2:30 pm. Gerry indicated that the tour will showcase some of the projects that were completed by the ERWSA.

Joe Wollak made a motion to adjourn. Leander Schlosser seconded the motion. All were in favor. The motion was passed. The meeting adjourned by chair at 10:15 AM

Respectfully submitted by Tiffany Determan, Sherburne SWCD

Signature: _____
(ERWSA Chair)

Date: _____