

Minutes  
Elk River Watershed Association Board of Directors  
Regular Meeting  
March 15, 2010  
Palmer House, Clear Lake, MN

**Attendance:** Gerry Maciej, Tiffany Determan, Doug Manthei, Mark Basiletti, Joe Jordan, Leonard Popp, Phil Votruba, Mike Hayes, Joe Wollak, DeAnna Doran

Meeting called to order at 9:00 am by Joe Jordan, Vice Chair.

**1. Review & Approval of Agenda**

Joe Wollak made a motion to approve the agenda with no modifications or additions. Leonard Popp seconded the motion. All were in favor. The motion passed.

**2. Review & Approval of the January 25th, 2010 meeting minutes**

Joe Wollak made a motion to approve the minutes of the January 25th, 2010 ERWS meeting. Doug Manthei seconded the motion. All were in favor. The motion passed.

**3. Fund Balance Report**

Mark distributed the fund balance report and reviewed it by going over balances and activity in the County Funds, Donation funds, the 319 grant and the TMDL grant. Leonard Popp made a motion to approve the fund balance report as distributed. Doug Manthei seconded the motion. All were in favor. The motion passed.

**4. 319 Grant:**

4.1 Cost share payment request: Robert Eddy, 3192-S07, \$2,028.10

Mark passed around information regarding the Robert Eddy project. He stated that the total project size was 2,050 square feet and the total project cost was \$3,953.00. Mark indicated that the landowner is requesting \$2,028.10 or 51% of the total cost. Joe Wollak made a motion to approve payment of contract 3192-S07 for cost share in the amount of \$2,028.10. Mike Hayes seconded the motion. All were in favor. The motion passed.

4.2 Request to disburse 2009 payments to SWCDs:

Benton SWCD: \$5,601.98

Sherburne SWCD: \$4,087.50

Joe Wollak approved payment of \$5,601.98 to Benton SWCD for reimbursement of activities in 2009. Leonard Popp seconded the motion. All were in favor. The motion was passed.

Doug Manthei made a motion to approve the payment of \$4,087.50 to Sherburne SWCD for reimbursement of activities in 2009. Mike Hayes seconded the motion. All were in favor. The motion passed.

4.3 Budget revisions

Mark explained that budget revisions were needed in order to effectively utilize and close out the 319 grant. Mark passed around the proposed budget revisions and explained them pointing out that the changes do not increase the deviate-deviation from the original work plan budget which will remain at 11.5%.

Mark requested that the following revisions be made:

Objective 2 Benton SWCD Staff Grant: add \$1,487.95  
Objective 2 Financial Assistance: subtract \$333.33

Objective 3 Sherburne SWCD Staff Grant: add \$800.00  
Objective 3 Financial Assistance: subtract \$1,912.50  
Objective 4 Lab Analysis: subtract \$42.12

Joe Wollak made a motion to approve the above stated budget revisions. Leonard Popp seconded the motion. All were in favor. The motion passed.

#### **5. Total Maximum Daily Load (TMDL) Report**

Tiffany Determan reviewed the progress made on the TMDL project since the January 25<sup>th</sup> meeting. Tiffany stated that the "formal" stakeholder committee has been formed; the committee consists of 3 members from the Benton Water Resource Advisory Committee (WRAC) and 4 members from the Sherburne Water Plan Advisory Committee. Tiffany also indicated that the lake sediment coring which was scheduled to take place over the winter ice was rescheduled to take place on open water from the boat due to early ice melt.

#### **7. Intensive Watershed Monitoring Report**

Phil Votruba gave an update on progress made with Mississippi-St. Cloud Watershed Planning Efforts. Phil stated that the first local partner meeting was being held after the ERWSA meeting. He indicated that no contracts had been signed yet but that the local partners were meeting up front in an effort to be proactive and ready to run once the contract is signed. Phil estimated that the contract would be signed in April.

#### **9. ERWA Board Photo**

New board photo was rescheduled to the next meeting because of the large number of absent members.

Mike Hayes made a motion to adjourn. Joe Wollak seconded the motion. All were in favor. The motion was passed. The meeting adjourned at 9:40 PM

Respectfully submitted by Tiffany Determan, Sherburne SWCD

Signature (ERWSA Chair): \_\_\_\_\_ Date: \_\_\_\_\_