

Minutes  
Elk River Watershed Association Board of Directors  
Regular Meeting  
August 17, 2009  
Palmer Town Hall, Clear Lake, MN

**Board Attendance:** Gerry Maciej, Joe Wollak, Leander Schlosser, Tiffany Determan, Mark Basiletti, John Riebel, Leonard Popp, Terry Polsfuss, Jim Stahlmann, Brian Kaschmitter, Phil Votruba, Joe Jordan, Doug Manthei, Pat Gehling

Meeting called to order at 9:00 am by Terry Polsfuss, Chair.

**1. Review & Approval of Agenda**

Mark Basiletti requested the addition of item number 4.2) City of Becker, 3192-S09 final partial payment request: \$ 766.68. Gerry Maciej requested the addition of item 4.3) New Contract: Richard Robak, 3192-B31, Test Plot: \$150.00. Pat Gehling requested the addition of item 8.) Discussion of new NRCS program. Joe Jordan made a motion to approve the agenda with the above modifications. John Riebel seconded the motion. All were in favor. The motion passed.

**2. Review & Approval of the July 20, 2009 meeting minutes**

Joe Wollak made a motion to approve the minutes of the July 20, 2009 ERWS meeting. Leonard Popp seconded the motion. All were in favor. The motion passed.

**3. Fund Balance Report**

Mark distributed the fund balance report and reviewed it by going over each line item in both the 319 grant and the TMDL grant. Leonard Popp made a motion to approve the fund balance report as distributed. Leander Schlosser seconded the motion. All were in favor. The motion passed.

**4. 319 Grant Cost Share Contracts:**

4.1 Request for cost share reimbursement: #3192-B27, Fitzpatrick, wetland project: \$39,457.13

Gerry explained that the Fitzpatrick wetland creation project was completed. He stated that the final cost of the project was higher than originally estimated. Gerry passed out a spreadsheet with total costs for the project and went over them by category to discuss the changes. Two motions were made in regards to this contract:

Motion 1. Request to increase cost share from \$37,894.40 to \$39,457.13.

John Riebel made a motion to approve the increase in cost share for contract 3192-B27 from \$37,894.40 to \$39,457.13. Joe Wollak seconded the motion. All were in favor. The motion passed.

Motion 2. Partial payment cost share reimbursement request: \$26,702.17

Leander Schlosser made a motion to approve partial payment in the amount of \$26,702.17 for contract 3192-B27 for wetland creation. Joe Wollak seconded the motion. All were in favor. The motion was passed.

4.2 City of Becker, 3192-S09, final partial payment request: \$766.68

Mark passed around pictures of the City of Becker rain garden and infiltration project. Mark stated that the total request for payment is 74% of the total project cost. John Riebel made a motion to approve the final payment request in the amount of \$766.68 for contract 3192-S09. Joe Wollak seconded the motion. All were in favor. The motion passed.

4.3 New Contract: Richard Robak, 3192-B31, Test Plot: \$150.00

Gerry stated that Richard Robak would like to test three corn strips with varying starter fertilizer amounts. Leonard Popp made a motion to approve contract 3192-B31 for cost share incentive in the amount of \$150.00. Leander Schlosser seconded the motion. All were in favor. The motion was passed.

**5. 319 Grant: sign for Fitzpatrick wetland project.**

This topic was discussed immediately following item 4.1. Gerry passed around the template for the educational sign to be placed along HWY 25 at the Fitzpatrick wetland creation project. Gerry explained that the template will display all contributor names. Board members collectively decided that the sign should state that it is a Wetland Creation Project. Gerry stated that no bids have been made for sign cost. The board discussed setting a maximum allowable amount for sign costs to be paid for from the 319 Ag BMP line item. Jim Stahlmann made a motion to set the maximum amount for sign cost at \$750.00 from the AgBMP line item. Leander Schlosser seconded the motion. All were in favor. The motion was passed.

**6. 319 Grant: education fund, Sherburne SWCD request for reimbursement for sign expense: \$464.06.**

Mark explained that 14 12 X 18 inch aluminum signs were purchased for the Big and Mitchell Lakes shoreland revegetation projects. He explained further that the signs totaled \$26.00 per sign. Joe Jordan made a motion to approve the payment of \$464.06 for sign expense from the education fund. Brian Kaschmitter seconded the motion. All were in favor. The motion was passed.

**7. Update on MPCA's Intensive Watershed Monitoring program. Information from the MPCA on watershed planning.**

Gerry stated that due to the MPCA's new IWM program, the work plan for the Briggs Chain TMDLs will be put on hold until there is more information from the MPCA as to whether or not the TMDLs will be funded. Phil Votruba indicated that the MPCA is currently working out the details of the IWM process. Phil stated by September the MPCA should better understand the process and the group can set up another meeting to discuss the program.

**8. Discussion of new USDA program: Conservation Stewardship Program.**

Pat Gehling passed around fact sheets for the NRCS CSP and discussed the program.

Joe Wollak made a motion to adjourn. Joe Jordan seconded the motion. All were in favor. The motion was passed. The meeting adjourned by chair Polsfuss at 10:15 AM

Respectfully submitted by Tiffany Determan, Sherburne SWCD

Signature: \_\_\_\_\_  
(ERWSA Chair)

Date: \_\_\_\_\_