

Minutes
Elk River Watershed Association Board of Directors
Regular Meeting
October 19th, 2009
Benton SWCD Office, USDA Service Center, Foley MN

Board Attendance: Joe Wollak, Tiffany Determan, Mark Basiletti, John Riebel, Leonard Popp, Terry Polsfuss, Jim Stahlmann, Phil Votruba, Joe Jordan, Doug Manthei, DeAnna Doran, Katie Evans

Meeting called to order at 9:00 am by Joe Jordan, Vice Chair. Terry Polsfuss, late arrival.

1. Review & Approval of Agenda

Tiffany Determan requested the addition of item number 11.) Intent to apply for Surface Water Assessment Grant (SWAG). Katie Evans announced that she would take interested members out to the Fitzpatrick wetland project following the board meeting. John Riebel made a motion to approve the agenda with the above modification. Jim Stahlmann seconded the motion. All were in favor. The motion passed.

2. Review & Approval of the August 17th, 2009 meeting minutes

Jim Stahlmann made a motion to approve the minutes of the August 17th, 2009 ERWS meeting. Leonard Popp seconded the motion. All were in favor. The motion passed.

3. Fund Balance Report

Mark distributed the fund balance report and reviewed it by going over each line item in both the 319 grant and the TMDL grant. Terry Polsfuss made a motion to approve the fund balance report as distributed. Doug Manthei seconded the motion. All were in favor. The motion passed.

4. 319 Grant budget revisions.

Mark explained that there are not enough funds in the AgBMP line item to cover the two large contracts which are proposed on the agenda (items 5.1 and 5.2). Katie Evans recommended covering items 5.1 and 5.2 prior to making revisions to the budget. After covering the two contract items the board agreed to make two motions as follows:

Motion 1: Joe Jordan made a motion to move funds from:

Objective 2: Benton SWCD staff time \$6,714.75;

Objective 3: Benton SWCD staff time \$61.25, Sherburne SWCD staff time: \$152.50, Financial Assistance: \$5,698.11;

Objective 4: Benton SWCD staff time: \$165.00 and;

Objective 5: literature, mailings, meetings: \$536.64

and move to:

Objective 2: Financial Assistance for a total of \$13,319.25

to cost share contracts 3192-B33 and 3192-B34. John Riebel seconded the motion. All were in favor. The motion passed.

Motion 2: Jim Stahlmann made the motion to approve sending a notification letter to the MPCA due to a greater than 10% change in budget. Terry Polsfuss seconded the motion. All were in favor. The motion passed.

5. 319 Grant Cost Share Contracts:

5.1 New contract. Leonard Skroch, 3192-B33, riparian pasture/livestock exclusion incentive, \$7,790.00 and cost share for fence, \$1,682.05.

Katie went over the handouts. She pointed out that if the contract was approved at full cost it would total \$9,472.05. Prior to the board making a motion to approve/disapprove the new contract Katie covered new contract 3192-S34 and two motions were passed on item number 4. Joe Wollak made a motion to approve contract 3192-B33 in the amount of \$7,790.00 for riparian pasture/livestock exclusion incentive and \$1,682.05 for cost share for fencing. Terry Polsfuss seconded the motion. All were in favor. The motion passed.

5.2 New contract. Bob Schyma, 3192-B34, riparian pasture/livestock exclusion incentive, \$6,992.00

Katie explained that Bob is requesting the incentive payment with no cost share for fencing. The board agreed to utilize \$2,479.56 from the donation fund to fully fund the project. Prior to making a motion to approve this contract the board made two motions on item 4. Terry Polsfuss made a motion to approve contract 3192-B34 in the amount of \$6,992.00. Leonard Popp seconded the motion. All were in favor. The motion passed.

**6. 319 Grant: Approve 3rd quarter, 2009 SWCD expenses. Benton SWCD: \$3,048.75
Sherburne SWCD: \$502.50**

Mark covered staff expenses for both Benton and Sherburne SWCD for the 3rd quarter. John Riebel made a motion to approve 3rd quarter expenses for Benton SWCD in the amount of \$3,048.75 and Sherburne SWCD in the amount of \$502.50. Joe Wollak seconded the motion. All were in favor. The motion passed.

**7. Request for payment Sherburne SWCD, Elk River Cleanup expenses: Donation fund
Expense, \$250.00.**

Joe Wollak made a motion to approve payment of \$250.00 from the donation fund for the Elk River Cleanup expenses. Doug Manthei seconded the motion. All were in favor. The motion passed.

8. Elk River Cleanup update and summary.

Tiffany passed around the Elk River Cleanup summary and discussed the cleanup day results.

9. Mike Fitzpatrick wetland project; signage update.

Katie presented the two completed educational signs which will be posted at the highway 25 Fitzpatrick wetland project. She stated that the quote that the Benton SWCD had not received a bill yet.

10. Update on MPCA's Intensive Watershed Monitoring Program.

Phil Votruba provided the board with an update on the MPCA's IWM program. He indicated that funds may be available for the watershed planning process and that the ERWSA should identify the Briggs chain of lakes as a high priority in the planning process. More information will be presented as final decisions regarding the new process are made.

11. Intent to apply for Surface Water Assessment Grant

Tiffany explained that she intends to submit an application for a SWAG to assist the MPCA in sample collection for the MPCA's targeted watershed monitoring. John Riebel made a motion to approve applying for the SWAG. Joe Wollak seconded the motion. All were in favor. The motion passed.

Terry Polsfuss made a motion to adjourn. Jim Stahlmann seconded the motion. All were in favor. The motion was passed. The meeting was adjourned by Vice Chair Jordan at 10:30 AM

Respectfully submitted by Tiffany Determan, Sherburne SWCD

Signature (ERWSA Chair): _____ Date: _____