

Minutes
Elk River Watershed Association Board of Directors
Regular Meeting
October 2nd, 2008
USDA Service Center, Foley, MN

Attendance: Gerry Maciej, Leander Schlosser, Leonard Popp, Joe Wollak, Tiffany Determan, Doug Manthei, Terry Polsfuss, Brian Kaschmitter

Meeting called to order at 9:05 am by Terry Polsfuss, Chair.

1. Review & Approval of Agenda

Tiffany Determan recommended the addition of item number 6. Intent to apply for a 319 Developmental, Educational, or Research grant. Joe Wollak made a motion to approve the agenda with the above addition. Lee Schlosser seconded the motion. All were in favor. The motion passed.

2. Review & Approval of the September 15th, 2008 meeting minutes

Tiffany noted that the grant number in item number 4.2 should be changed from 3192-S08 to 3192-S09. Gerry recommended that the board, most likely Terry should sign off on the minutes each month. Tiffany said that she would add a signature and date line so that the chair can sign them. Lee Schlosser made a motion to approve the minutes of the September 15th, 2008 ERWS meeting with the recommended change to the grant number in item 4.2 and the recommendation to have the chair sign the minutes monthly. Brian Kaschmitter seconded the motion. All were in favor. The motion passed.

3. Fund Balance Report

Tiffany distributed the fund balance report and reviewed it. Joe Wollak made a motion to approve the fund balance report as distributed. Lee Schlosser seconded the motion. All were in favor. The motion passed.

4. 319 Grant

4.1 New Contract, Mike Fitzpatrick, 3192-B27, Wetland Creation.

Gerry passed around a copy of the plans for a wetland creation located on the east side of HWY 25 near Foley. Gerry stated that this is a rather large project consisting of a wetland with a dam and a buffer strip. The wetland will have 10 ac-ft of water storage. The drainage flows east towards the St. Francis River. Terry Polsfuss stated that he would like to put a stipulation on the grant; the stipulation being that the landowner must install an educational sign along the highway. Gerry said that Mike received three contractor bids in addition to the JPB engineer bid. The contractor bids ranges in price from \$61,2000.00 to \$39,327.25 and the JP engineer bid was \$57,000.00. The cost share request is based on the lowest request and consists of two parts: 1.) wetland creation: \$29,495.44 and 2.) Filter strips: \$8,398.96 (12.5 acres of eligible pasture and 6.3 acres cropland). The total cost share request is in the amount of \$37,894.40. Lee questioned what percentage of the project the request is for. Gerry stated that it is for 75% plus the incentive for filter strips. Joe Wollak made a motion to approve contract 3192-B27 for cost share in the amount of \$37,894.40 with the stipulation that an educational sign be installed along HWY 25. Lee Schlosser seconded the motion. All were in favor. The motion was passed.

Lee Schlosser noted that we may have to pay for the educational sign out of the Education task.

5. Volunteer Mileage Compensation Proposal

Tiffany passed around the new proposal regarding volunteer mileage compensation and went through each bullet point with the board. Tiffany stated that the recommendation is to reimburse only the volunteers that were recruited in 2008 via programs sponsored by the ERWSA. There would then be three volunteers reimbursed at the current approved mileage rate of \$0.505 Joe Wollak remarked that number 6.) Further recommendations to purchase a boat could possibly cost additional money as boats need maintenance. Brian recommended using volunteer's boats. Gerry suggested tabling the discussion until he talks with Mark about it. Leonard Popp made a motion to approve mileage reimbursement for the three recruited volunteers for the 2008 field season in the amount of \$561.00. Lee Schlosser seconded the motion. Prior to the motion being passed discussion was brought up about investigating volunteer mileage compensation rates for future years reimbursements. The board concluded that this year the compensation rate would be \$0.505. All were in favor. The motion was passed.

6. New 319 DER Grant Application

Tiffany indicated to the board that she is in the process of applying for a 319 Developmental, Education, or Research grant available from the MPCA. She stated that this grant is different than the other 319 grants in that money can not be used for implementation. Tiffany noted that Mark, Gerry and herself had decided to apply for the education portion of the grant for projects such as Shoreland management workshops and demonstration plantings, non-traditional farmer workshops, nutrient demonstration research plots, and a newsletter. Terry indicated that we should also do an educational video showcasing a variety of BMPs. We could call the video department at St. Cloud State University. Tiffany indicated that she would do so. Tiffany would be filling out the grant application which had a deadline of October 10th. The ERWSA would hear a decision in December 2008. Lee Schlosser made a motion to approve applying for the 319 DER grant. Joe Wollak seconded the motion. All were in favor. The motion was passed.

Lee Schlosser made a motion to adjourn. Brian Kaschmitter seconded the motion. All were in favor. The meeting adjourned at 10:17 A.M.

Respectfully submitted by Tiffany Determan, Sherburne SWCD

Signature: _____

Date: _____