



BOARD MEETING MINUTES - Regular Meeting

Date: April 4th, 2011
Location: 14855 Highway 10
Elk River, MN 55330

Members Present: Larry Goenner, Chair
Jason Selvog, Vice Chair
Douglas Hipsag, Treasurer
Roger Nelson, Secretary
David Berg, Reporter

Others Present: DeAnna Doran, Sherburne District Manager
John Riebel, Sherburne County Commissioner
Mary Monte, NRCS
Bill Bronder, Sherburne Staff (8:35a.m. – 9:08a.m.)
Gina Hugo, Sherburne Staff (8:35a.m. – 9:08a.m.)
Mark Basiletti, Sherburne Staff (8:35a.m. – 9:08a.m.)
Tiffany Determan, Sherburne Staff (8:35a.m. – 9:08a.m.)

Meeting was called to order by Goenner at 8:30 a.m.

Regular Agenda

1. Pledge of Allegiance
2. Review and approval of agenda

Hipsag made a motion to approve the agenda as submitted with stated additions. Nelson seconded the motion.

17. (a) Approve Plotter repair
- (b) Approve cost share payment for contract #NB5-10 Scott Solstad \$657.99
- (c) Approve cost share contract FY10-02 Andy & Roxanne Schreder \$1,050.00
- (d) Approve cost share contract FY10-01 Michael Johnson \$4,087.00
- (e) Approve Tree Sale advertising for \$475.00
- (f) Sherburne County Parks/Zoning cost share payment for contract NB15-10 \$4,981.47
- (g) Approve cost share contract Myron Angstman NB26-10 \$7,709.00

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

3. Minutes of the March 7th meeting

- Nelson made a motion to approve the minutes of the March 7th, 2011 meeting. Selvog seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

4. Treasurer's Report

Hipsag read the Treasurer's Report

- Nelson made a motion to approve the Treasurer's report as of February 28th, 2011. Hipsag seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

5. Approve paying Bills and Supervisor's vouchers

Hipsag approved submitted Supervisor's vouchers and signed check numbers 5132 through 5138 totaling \$486.46 prior to the meeting.

- Nelson made a motion to approve paying bills and supervisor's vouchers as submitted. Berg seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

6. Staff Reports

Staff reviewed monthly reports with the Board.

7. NRCS Report

Monte distributed her report and discussion was had regarding monthly activities.

8. State Cost – Share Contract NB23-10, David Myers for \$2,014

- Selvog made a motion to approve state cost share contract NB23-10, David Myers for \$2,014. Hipsag seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

9. State Cost – Share Contract NB25-10, Sally Nau for \$1,015

- Berg made a motion to approve state cost share contract NB25-10, Sally Nau for \$1,015. Hipsag seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

10. State Cost – Share Contract NB24-10, Diamond A Farms/Alvin Ayers for \$6,121

- Hipsag made a motion to approve cost share contract NB24-10, Diamond A Farms/Alvin Ayers for \$6,121. Berg seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

11. State Cost – Share payment for contract NB20-10. Clear Lake Township for \$4,732

- Selvog made a motion to approve state cost share payment for contract NB20-10, Clear Lake for \$4,732. Hipsag seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

12. Consider engineering quotes for Lake Fremont 120th St. Shoreline continuation project

- Nelson made a motion to approve engineering quote from Bogart Pederson & Associates Inc. for \$6,500. Hipsag seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

13. Contract for providing technical services outside of Sherburne County

- Hipsag made a motion to approve charging for services provided outside of Sherburne County, but that Sherburne County projects and staff

workload would take precedence over any work performed outside of Sherburne County. Nelson seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

14. Klein Bank – Collateral Security Agreement

Doran noted that Klein Bank is our designated depository and they are required to furnish collateral security to any government entities to the extent that funds on deposit at their bank exceed available FDIC insurance coverage.

- Nelson made a motion to signing the Klein Bank Collateral Security Agreement. Hipsag seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

15. Klein Bank – Account Updates

Doran reviewed all Klein Bank accounts and discussion was had regarding CD opportunities.

- Nelson made a motion to approve two 12 month CD's for \$17,000 each. Selvog seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

16. Watershed Coordinator 2011 Budget

Doran distributed the 2011 Watershed Coordinator Budget.

17. DNR Stream Geomorphology Course

Doran requested the Board approve the Watershed Coordinator attending the DNR Stream Geomorphology Course for \$1,300, as it pertains to her position and has been included in the 2011 Watershed Coordinator Budget.

- Nelson made a motion to approve attendance at the DNR Stream Geomorphology Course. Hipsag seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

(a) Approve Plotter repair

- Selvog made a motion to approve Plotter repair. Hipsag seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg

Opposed: None

Motion Carried

(b) Approve cost share payment for contract #NB5-10 Scott Solstad \$657.99

- Hipsag made a motion to approve cost share payment for contract #NB5-10 Scott Solstad \$657.99. Berg seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg

Opposed: None

Motion Carried

(c) Approve cost share contract FY10-02 Andy & Roxanne Schreder \$1,050.00

- Selvog made a motion to approve cost share contract FY10-02 Andy & Roxanne Schreder \$1,050.00. Nelson seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg

Opposed: None

Motion Carried

(d) Approve cost share contract FY10-01 Michael Johnson \$4,087.00

- Berg made a motion to approve cost share contract FY10-01 Michael Johnson \$4,087.00. Hipsag seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg

Opposed: None

Motion Carried

(e) Approve Tree Sale advertising for \$475.00

- Hipsag made a motion to approve Tree Sale advertising for \$475.00. Selvog seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg

Opposed: None

Motion Carried

(f) Sherburne County Parks/Zoning cost share payment for contract NB15-10 \$4,981.47

- Hipsag made a motion to approve Sherburne County Parks/Zoning cost share payment for contract NB15-10 \$4,981.47. Nelson seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

(g) Approve cost share contract Myron Angstman NB24-10 \$7,709.00

- Hipsag made a motion to approve cost share contract Myron Angstman NB24-10 \$7,709.00, pending NRCS and FSA approval. Selvog seconded the motion.

Affirmative: Selvog, Hipsag, Nelson, Berg
Opposed: None
Motion Carried

18.2010 Year End Financial Reports

Doran updated the Board that the preliminary draft was completed and sent to BWSR. An audit is scheduled for April 11th, and final copies will be distributed once completed.

19.2011 Tree sale schedule

The tree schedule was distributed for review.

20. Correspondence

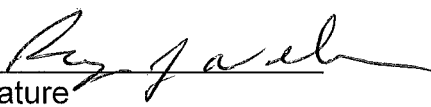
Correspondence was distributed and supervisor reports were given.

21. Adjourn

Nelson made a motion to adjourn without objection. Meeting was adjourned at 10:42 a.m.

Next regular meeting is scheduled for May 2nd, 2011 at 8:30 a.m. at the USDA Service Center in Elk River.

Respectfully submitted by


Signature

5-2-11
Date

Roger Nelson, Secretary