



## BOARD MEETING MINUTES - Regular Meeting

Date: May 2nd, 2011

Location: 14855 Highway 10  
Elk River, MN 55330

Members Present: Larry Goenner, Chair  
Jason Selvog, Vice Chair  
Roger Nelson, Secretary  
David Berg, Reporter

Others Present: DeAnna Doran, Sherburne SWCD District Manager  
John Riebel, Sherburne County Commissioner  
Mary Monte, NRCS  
Jason Weinerman, Board of Soil & Water Resources  
Gina Hugo, Sherburne Staff (8:45a.m. – 9:12a.m.)  
Tiffany Determan, Sherburne Staff (8:45a.m. – 8:55a.m.)

Meeting was called to order by Goenner at 8:30 a.m.

### Regular Agenda

1. Pledge of Allegiance
2. Review and approval of agenda

Nelson made a motion to approve the agenda as submitted with stated additions.  
Selvog seconded the motion.

9.
  - (a) Approve Cost Share contract NB30-10, Ken & Mary Brennen for \$319.00
  - (b) Approve Cost Share contract NB28-10, Math & Carol Stalboerger for \$405.00
  - (c) Approve Cost Share contract NB31-10, Rick Buckholz for \$693.00
  - (d) Approve Cost Share contract NB32-10, Travis Dommer for \$512.00
  - (e) Approve State Cost Share payment, contract NB16-10, Deron Trovall for \$889.00
  - (f) Approve State Cost Share contract NB33-10, Cathy & Scott Kohanek for \$709.00
  - (g) 2012 Sherburne SWCD Budget meeting with the County 8/10 @2PM

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

### **3. Minutes of the April 4<sup>th</sup> meeting**

- Nelson made a motion to approve the minutes of the April 4th, 2011 meeting. Selvog seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

### **4. Treasurer's Report**

Doran read the Treasurer's Report

- Selvog made a motion to approve the Treasurer's report as of March 31st, 2011. Berg seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

### **5. Approve paying Bills and Supervisor's vouchers**

Goenner approved submitted Supervisor's vouchers and signed check numbers 5152 through 5162 totaling \$12,011.13 prior to the meeting.

- Nelson made a motion to approve paying bills and supervisor's vouchers as submitted. Selvog seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

### **6. Staff Reports**

Staff reviewed monthly reports with the Board.

### **7. NRCS Report**

Monte distributed her report and discussion was had regarding monthly activities.

### **8. State Cost - Share Contract NB27-10, Jeff & Amy Vrudny for \$693.00**

- Berg made a motion to approve state cost share contract NB27-10, Jeff & Amy Vrudny for \$693.00 Selvog seconded the motion.

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Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

**9. State Cost - Share Contract NB29-10, Jean Hopko for \$1,108.00**

- Nelson made a motion to approve state cost share contract NB29-10, Jean Hopko for \$1,108.00. Selvog seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

**(a) Approve Cost Share contract NB30-10, Ken & Mary Brennen for \$319.00**

- Nelson made a motion to approve NB30-10, Ken & Mary Brennen for \$319.00. Selvog seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

**(b) Approve Cost Share contract NB28-10, Math & Carol Stalboerger for \$405.00**

- Selvog made a motion to approve NB28-10, Math & Carol Stalboerger for \$405.00. Berg seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

**(c) Approve Cost Share contract NB31-10, Rick Buckholz for \$693.00**

- Selvog made a motion to approve NB31-10, Rick Buckholz for \$693.00. Nelson seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

**(d) Approve Cost Share contract NB32-10, Travis Dommer for \$512.00**

- Nelson made a motion to approve NB32-10, Travis Dommer for \$512.00. Selvog seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

**(e) Approve State Cost Share payment, contract NB16-10, Deron Trovall for \$889.00**

- Selvog made a motion to approve NB16-10, Deron Trovall for \$889.00. Nelson seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

**(f) Approve State Cost Share contract NB33-10, Cathy & Scott Kohanek for \$709.00**

- Nelson made a motion to approve NB33-10, Cathy & Scott Kohanek for \$709.00. Berg seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

**(g) 2012 Sherburne SWCD Budget meeting with the County 8/10 @2PM**

Doran informed the Board of the scheduled SWCD Budget meeting with the County.

**10. Rural Preserves Property Tax Program**

Doran stated that due to legislative changes, a conservation assessment plan is no long required as part of the Rural Preserves Property Tax Program

- Nelson made a motion to refund \$125.00 to each landowner that paid for a Conservation Assessment Plan. Berg seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

**11. 2010 Audit – James Maiser**

- Nelson made a motion to enter into agreement with James Maiser for audit services totaling \$2,150.00. Berg seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

## **12. Real World Training – SWCD QuickBooks Program Training**

- Nelson made a motion to approve one staff member to attend the Quickbooks training for a total of \$349.95. Selvog seconded the motion.

Affirmative: Selvog, Nelson, Berg  
Opposed: None  
Motion Carried

## **13. Elk River Watershed Association**

- (a) Joint Powers Agreement
- (b) Draft TMDL Implementation Plan
- (c) 2010 Annual Report
- (d) Sherburne SWCD Fiscal Agent Update

### **(a) Joint Powers Agreement**

Doran stated that the ERWA Joint Powers Agreement has still not been finalized and the ERWA Board is waiting for response from both Benton and Sherburne County Attorney's offices.

### **(b) Draft TMDL Implementation Plan**

Doran reviewed comments from Benton and Sherburne Counties regarding the proposed Draft TMDL Implementation Plan.

### **(c) 2010 Annual Report**

Doran distributed the 2010 ERWA Annual Report for review.

### **(d) Sherburne SWCD Fiscal Agent Update**

Doran stated that the ERWA Joint Powers Agreement that reflects the fiscal agent change has still not been finalized and the ERWA Board is waiting for response from both Benton and Sherburne County Attorney's offices.

## **14. Tree Program Update**

Doran updated the Board and a report was distributed.

**15. MASWCD Resolutions**

MASWCD resolution correspondence was distributed

**16. Conservation Corps Apprentice – Update**

Doran stated that the new apprentice will be starting on May 31<sup>st</sup>, 2011. This position is funded through the Minnesota Conservation Corps through August, 2011.

**17. Mid-MN Mississippi RC&D – Project Update**

Doran informed the Board that Sherburne County Parks Brochure has been completed with the assistance of Commissioner Leonard and the Sherburne Planning and Zoning department. Distribution to the schools will be completed by the end of May.

**18. Supervisor Reports**

Previous months activities were reviewed and discussion was had.

**19. Correspondence**

**20. Adjourn**

Nelson made a motion to adjourn the meeting. Selvog seconded the motion. Meeting was adjourned at 10:13 a.m.

Next regular meeting is scheduled for June 6th, 2011 at 8:30 a.m. at the USDA Service Center in Elk River.

Respectfully submitted by

  
Signature

6-6-11

Date

Roger Nelson, Secretary