



BOARD MEETING MINUTES - Regular Meeting

Date: July 11th, 2011

Location: 14855 Highway 10
Elk River, MN 55330

Members Present: Larry Goenner, Chair
Jason Selvog, Vice Chair
Doug Hipsag, Treasurer
Roger Nelson, Secretary
David Berg, Reporter

Others Present: DeAnna Doran, Sherburne SWCD District Manager
Mary Monte, NRCS
Gerry Maciej, Benton SWCD District Manager
Tiffany Determan, Sherburne Staff (8:46a.m. – 9:12a.m.)
Frances Gerde (8:46a.m. – 9:12a.m.)
Mark Basiletti, Sherburne Staff (8:46a.m. – 9:12a.m.)
Bill Bronder, Sherburne Staff (8:46a.m. – 9:12a.m.)

Meeting was called to order by Goenner at 8:34 a.m.

Regular Agenda

1. Pledge of Allegiance

2. Review and approval of agenda

- Hipsag made a motion to approve the agenda as submitted with stated additions. Nelson seconded the motion.

Additions:

14.

- (A) Contract with Sherburne County for work performed on County Property
- (B) WCA FY08-09 Enforcement payment to Sherburne County Zoning for \$5,125
- (C) Pheasants Forever cost share contract for \$150.00, Annie Felix and Ryan Gerth

Affirmative: Hipsag, Selvog, Nelson, Berg
Opposed: None
Motion Carried

3. Minutes of the June 6th regular meeting

- Nelson made a motion to approve the minutes of the June 6th, 2011 meeting. Hipsag seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg
Opposed: None
Motion Carried

4. Minutes of the first June 30th special meeting

- Nelson made a motion to approve the minutes of the June 30th, 2011 special meeting. Hipsag seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg
Opposed: None
Motion Carried

5. Minutes of the second June 30th special meeting

- Hipsag made a motion to approve the minutes of the June 30th, 2011 special meeting. Nelson seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg
Opposed: None
Motion Carried

6. Treasurer's Report

Hipsag read the Treasurer's Report

- Nelson made a motion to approve the Treasurer's report as of May 30th, 2011. Selvog seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg
Opposed: None
Motion Carried

7. Approve paying Bills and Supervisor's vouchers

Hipsag and Goenner approved submitted Supervisor's vouchers and signed check numbers 5244 through 5257 totaling \$6,855.04 prior to the meeting.

- Berg made a motion to approve paying bills and supervisor's vouchers as submitted. Nelson seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg

Opposed: None

Motion Carried

8. Staff Reports

Staff reviewed monthly reports with the Board.

9. NRCS Report

Monte distributed her report and discussion was had regarding program updates, technical assistance, and monthly activities.

10. Request to apply for NPEAP funding for the Warzecha Rum River streambank erosion project

- Nelson made a motion to approve applying for NPEAP funding. Berg seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg

Opposed: None

Motion Carried

11. Approve purchase of Real World Quickbooks training software

Doran stated that there is a training program that can be purchased for Non Profit Agencies that would allow Francine to update our program log and eliminate duplication, therefore creating more efficiency. The Board asked Gerry Maciej to consult with his Board regarding splitting the cost of the software.

- Hipsag made a motion to approve the purchase of the training software totaling \$579.80. Selvog seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg

Opposed: None

Motion Carried

12. 2011 Outstanding Conservationist – Tom and Jane Toleno

- Hipsag made a motion to approve Tom and Jane Toleno as Sherburne SWCD's 2011 Outstanding Conservationist. Berg seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg

Opposed: None

Motion Carried

13. Approve Ground Water Level Monitoring Well Agreement

- Berg made a motion to approve entering into the Ground Water Level Monitoring Well Agreement with the DNR for \$1,770.00. Selvog seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg
Opposed: None
Motion Carried

14. Approve 2012 proposed budget

Budget discussion was had.

- Nelson made a motion to approve the 2012 proposed budget. Hipsag seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg
Opposed: None
Motion Carried

(A) Contract with Sherburne County for work performed on County Property

- Nelson made a motion to approve signing the Sherburne County contract for work on County Property. Selvog seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg
Opposed: None
Motion Carried

(B) WCA FY08-09 Enforcement payment to Sherburne County Zoning for \$5,125

- Selvog made a motion to approve WCA FY08-09 Enforcement payment to Sherburne County Zoning for \$5,125. Berg seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg
Opposed: None
Motion Carried

(C) Pheasants Forever cost share contract for \$150.00, Annie Felix and Ryan Gerth

- Selvog made a motion to approve Pheasants Forever cost share contract for \$150.00, Annie Felix and Ryan Gerth. Berg seconded the motion.

Affirmative: Hipsag, Selvog, Nelson, Berg
Opposed: None
Motion Carried

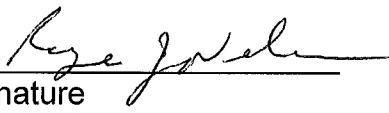
15. Adjourn

- Nelson made a motion to adjourn.

Meeting was adjourned without objection at 10:55 a.m.

Next regular meeting is scheduled for August 1st, 2011 at 8:30 a.m. at the USDA Service Center in Elk River.

Respectfully submitted by


Signature

8-1-11
Date

Roger Nelson, Secretary