



**Sherburne Soil and Water
Conservation District**

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AGENDA

Sherburne Soil & Water Conservation District Board of Supervisors Meeting

Thursday, December 14, 2017 – 8:30 am

Elk River USDA Service Center, 14855 Highway 10, Elk River MN

Personnel Committee Meeting – 8:00 a.m.

1. Call to Order
2. Pledge of Allegiance
3. Open Forum – *Comments are limited to five minutes*
4. Approval of Agenda (*Additions/Corrections/Deletions*) *Action*
5. Secretary's Report – November 9, 2017 Board Meeting Minutes *Action*
6. Treasurer's Report – November 2017 Financial Reports *Action*
7. Treasurer's Report – December 2017 Accounts Payable & Supervisor Vouchers *Action*
8. District Manager Report *Information*
9. NRCS Activity Report *Information*
10. District Staff Monthly Reports *Information*
- Old Business
11. Authorization to provide final payment to 2017 AIS Grant Applicants *Action*
12. Authorization to provide final payment to Orrock Township for a Storm Water Runoff Control Project – CS-FY16-02 for \$16,840.08 *Action*
13. Authorization to provide final payment to P Struffert for a Well Sealing project – CWF14-WS-10 for \$197.38 *Action*
14. Authorization to amend contract with S Berg for a Stormwater Runoff and Shoreline Stabilization Project – CS-FY16_17-08 - *Tabled at Previous Meeting* *Action*
15. Authorization to Submit Extension Request to MN Board of Water & Soil for CWF14 Grants *Action*
16. Authorization to Submit Final Financial Documents to MN Board of Water & Soil for CWF14 Grants *Action*
- New Business
17. Authorization to Execute Agreement with Peterson Company LTD to assist with provide year-end accounting for December 31, 2017 *Action*
18. Authorization to Execute Natural Resource Management Service Agreement with Sherburne County *Action*
19. Consider Personnel Committee Recommendations *Action*
 - Employee Performance Evaluations & Merit Increases as recommended by District Manager
 - Insurance reimbursement recommendations
 - Adopt 2018 IRS Standard Mileage Rate
20. District Manager Evaluation *Action*
21. Supervisor Committee Reports *Information*
22. Upcoming Meetings and Events *Information*

December 14, 2017 Sherburne Soil & Water Conservation District Board Meeting
Elk River USDA Service Center – 8:30 a.m.

December 18, 2017 Elk River Watershed Joint Powers Board Meeting - *Selvog*
Foley USDA Service Center, Benton – 9:00 a.m.

January 11, 2017

Sherburne Soil & Water Conservation District Board Meeting
Elk River USDA Service Center – 8:30 a.m.

23. Adjourn

Action