



BOARD MEETING MINUTES

Regular Meeting

Date: January 13th, 2014

Location: Elk River USDA Service Center, 14855 Highway 10
Elk River, MN 55330

Board Members Present

Larry Goenner, Chair
Jason Selvog, Vice Chair
Roger Nelson, Secretary
Douglas Hipsag, Treasurer
David Berg, Reporter

Staff Present

Francine Larson
Bill Bronder (9:00 – 9:25)
Gina Hugo (9:00 – 9:25)
Tiffany Determan (9:00 – 9:25)
Frances Gerde (9:00 – 9:25)

Others Present

John Riebel, Sherburne County
Commissioner
Mary Monte, NRCS District
Conservationist
Tim Wilson, Assistant State
Conservationist (FO)

Regular Agenda

1. **Call to Order**
Meeting was called to order by Chair Goenner at 8:30 a.m.
2. **Pledge of Allegiance**
Goenner led the Board of Supervisors in the Pledge of Allegiance
3. **Open Forum**
There were no comments from the audience
4. **Election of 2014 Officers**
 - Motion by Nelson, second by Hipsag to maintain Officer Positions as is for 2014. All members voting yes. Motion carried.
5. **Approval of Agenda**
 - Motion by Nelson, second by Berg to approve the agenda as presented. All members voting yes. Motion carried.
6. **Secretary's Report – December 9, 2013 Board Meeting Minutes**
 - Motion by Selvog, second by Nelson to approve the December 9, 2013 Board Meeting Minutes as presented. All members voting yes. Motion carried.
7. **Treasurer's Report – December 2013 Program Summary**
Hipsag read the report. Discussion followed.
 - Motion by Nelson, second by Selvog to approve the Treasurer's Report as submitted, subject to audit. All members voting yes. Motion carried.
8. **Treasurer's Report – Accounts Payable & Supervisor Vouchers**
Hipsag approved submitted Supervisor's vouchers. Larson distributed the January 2014 Accounts Payable Summary. Goenner and Hipsag signed check numbers 5656 through 5665 totaling \$10,506.88 prior to the meeting.
 - Motion by Hipsag, second by Nelson to approve the January 2014 Accounts Payable and Supervisor's vouchers as submitted. All members voting yes. Motion carried.
9. **Amendment to the District Board Operating Rules and Guidelines**
Larson distributed a copy of the Bylaws and Operating Rules with suggested updates. The document was reviewed.
 - Motion by Nelson, second by Berg to adopt the amended 2014 Bylaws and Operating Rules. All members voting yes. Motion carried.
10. **Appointment of Board Members to Committees and Organizations for 2014**
Larson reviewed the current committee assignments. Discussion was had. The list of assignments will be posted on the SSWCD website.

- Motion by Selvog, second by Nelson to appoint Board Members to Committees as discussed. All members voting yes. Motion carried.

11. Designate 2014 Financial Institute as Klein Bank

- Motion by Nelson, second by Hipsag to designate Klein Bank as the District's Financial Institute for 2014. All members voting yes. Motion carried.

12. Designate 2014 Official Newspaper as Sherburne County Citizen

- Motion by Nelson, second by Berg to designate Sherburne County Citizen as the District's Official Newspaper for 2014. All members voting yes. Motion carried.

13. Adopt 2014 Fee Schedule - Larson reviewed the updated fee schedule. Discussion was had. Selvog suggested increasing the per acre Prairie/Pasture Planting fee. Goenner suggested approving the fee schedule as presented but directed Larson to research the potential fee increase and report back at the next Board Meeting.

- Motion by Selvog, second by Nelson to adopt the 2014 Fee Schedule as presented. All members voting yes. Motion carried.

14. NRCS Staff & District Staff Monthly Reports - Monte distributed her monthly report and discussion was had regarding NRCS program updates, technical assistance and monthly activities. Wilson updated the Board on NRCS projects and activities at the State level. District Staff reviewed their monthly reports with the Board. Discussion was had.

15. Authorization to Submit Sustainable Agriculture Demonstration Grant Application with the Minnesota Department of Agriculture - Larson reviewed the grant application. Discussion was had.

- Motion by Hipsag, second by Berg to authorize submittal of the grant application to the MN Department of Agriculture. All members voting yes. Motion carried.

16. Authorization to Execute Contract with Lee McCullough for Shoreline Buffer Installation – FY13-05.

- Motion by Nelson, second by Selvog to authorize execution of contract #FY-13 with Lee McCullough for installation of a Shoreline Buffer, at 75% cost share, not to exceed \$1,000.00. All members voting yes. Motion carried.

17. District Manager's Report - Larson reported that the District is scheduled to meet with the County Commissioners at the April 2nd County Workshop. Larson reminded the Board to return the SSWCD Assessment Survey before the February Board Meeting.

18. Supervisor Committee Reports - Supervisors discussed meetings and events that they attended within the last 30 days. Selvog reported that the Mid MN Mississippi RC&D voted to dissolve the non-profit organization at their annual meeting.

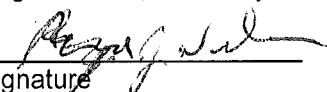
19. Upcoming Meetings and Events - Discussion was had regarding upcoming events and meetings.

20. Adjourn

- Motion by Nelson, second by Hipsag to adjourn the meeting. All members voting yes. Motion carried.

Meeting adjourned at 9:36 a.m.

Respectfully submitted by
Roger Nelson, Secretary


Signature

2-10-14
Date