BOARD MEETING MINUTES
Regular Meeting

Date: March 9th, 2015
Location: Elk River USDA Service Center, 14855 Highway 10
Elk River, MN 55330

Board Members Present
Jason Selvog
Roger Nelson
Doug Hipsag
Shane Berg
Larry Goenner

Staff Present
Francine Larson
Andie Bumgarner
Bill Brander*
Gina Hugo*
Frances Gerde*
Tiffany Determan*

Others Present
John Riebel, Sherburne County Commissioner
Mary Monte, NRCS District Conservationist
Lynn Waytashek*, Assistant Zoning Admin

*denotes partial attendance

Regular Agenda

1. Call to Order
Meeting was called to order by Chair Selvog at 8:30 a.m. A quorum was present.

2. Pledge of Allegiance
Selvog led the Board of Supervisors in the Pledge of Allegiance.

3. Open Forum
Tiffany Determan, Water Resource Specialist and Lynn Waytashek from Sherburne Zoning gave a presentation to the board on current ordinances in regards to Vegetated Buffers. Determan and Waytashek also spoke about possible legislation that could potentially change the current laws/ordinances on buffer strip requirements. Discussion was had by the group. Selvog asked Determan to report next month on any legislative updates involving Conservation Buffers.

4. Approval of Agenda
- Motion by Nelson, second by Berg to approve the agenda as presented. All members voting yes. Motion carried.

5. Secretary's Report – February 9, 2015 Board Meeting Minutes.
- Motion by Nelson, second by Hipsag to approve the February 9, 2015 Board Meeting Minutes as presented. All members voting yes. Motion carried.

Berg read both January & February 2015 Financial Reports.
- Motion by Nelson, second by Goenner to approve the January 2015 Financial report as revised and the February 2015 Financial Report as submitted, subject to audit. All members voting yes. Motion carried.

7. Treasurer's Report – Accounts Payable & Supervisor Vouchers
Berg approved submitted Supervisor’s vouchers. Larson distributed the February 2015 Accounts Payable Summary. Nelson and Berg signed check numbers 5829 through 5839 totaling $3,364.26 prior to the meeting.
- Motion by Hipsag, second by Nelson to approve the February 2015 Accounts Payable and Supervisor’s vouchers as submitted. All members voting yes. Motion carried.

8. NRCS Staff Report - Monte distributed her monthly report and updated the board on EQIP Eligibility and Scoring. The CSP sign-up deadline is March 13, 2015. NRCS has submitted 6 EQIP applications for funding period 1. Monte also spoke on the collapse of a local Seasonal High Tunnel. Discussion was had.
9. **Staff Reports** - Available SWCD staff reviewed their monthly activities with the Board.

Bronder updated the Board on the Nitrogen Conference he attended, at the conference an endorsement was given to raise the Nitrogen recommendation for corn. There is a total of 8 farmers interested in developing a work plan utilizing both the CWF grant and the MDA Sustainable Ag grant for this spring. Bronder also spoke about the successfullness of Small Farms Day.

Hugo discussed the LCCMR grant she is working on for the Bridgeview Parks Project. Work on the project would not start until 2016. Hugo also informed the Board that the Woodpecker Activity Survey will be starting soon. Hugo has 2 upcoming citizen pruner events scheduled.

Determan reviewed the events of Small Farms Day. There was a lot of positive feedback about the speakers. Determan said she was approached by several people who wanted more information on the topics discussed during the presentation. Because this conference was so well received, the possibility of hosting it again next year will be looked into. Determan also reviewed the data that was gathered from the AIS survey. Public Awareness and Education were chosen as the targeted areas of focus for the task force.

Gerde noted that she and Larson met with County Fair officials to discuss the implementation of an SWCD raingarden on the fairgrounds. Gerde recapped the STEM (Science, Technology Engineering & Mathematics) Summit she and Miranda Wagner (NRCS) participated in for Princeton students in grades 8-11.

Bumgarner highlighted the increasing tree sales with a total of 231 orders to date. Excess Trees levels have been trimmed to meet the tree return deadline. Bumgarner also spoke about the Woodpecker Activity Training, Small Farms Day and the upcoming Nitrate Clinic events she help to organize.

10. **Adopted 2015 Annual Plan**

The Board reviewed the revisions made to the 2015 Annual Plan.

- Motion by Goenner, second by Nelson to adopt the 2015 Annual Plan as presented. All members voting yes. Motion carried.

11. **Approval of Sherburne County Fair Booth**

Larson reviewed the proposed plan for the SWCD booth at the County Fair. A semi-permanent raingarden would be installed by the entrance of the Commercial Building on the fair grounds. The raingarden would showcase a variety of native plants. The SWCD booth would be manned at all times by 2 staff members. Supervisors will also be encouraged to participate in the staffing as well. The cost for the raingarden implementation would be no more than $500.00, pending donated items.

- Motion by Hipsag, second by Nelson to approve the proposed plans for the SWCD Fair Booth, not to exceed $500.00. All members voting yes. Motion carried.

12. **Supervisor Committee Reports**

Hipsag reported that he attended the Elk River Watershed Meeting, the Metro Conservation District Board Meeting and as a member of the Finance Committee, met with Klein Bank for an annual fund review. Goenner attended the Small Farms Day conference and spoke about its successfullness. Berg reported that he too met with Klein Bank for the annual fund review. Selvog attended the Farm Friends Barn Meeting as a member of the Stearns SWCD Staff.

13. **District Manager Report**

Larson reported that she attended the Elk River Watershed Board meeting and took part in the discussion about the boards' future. Larson met with Berg, Hipsag and Klein bank for the annual funds review. No notable changes were made at the review. Larson presented a letter drafted by Determan showing support of the Briggs Lake Association LID formation. After discussion the board gave approval of the letter to be penned by Determan personally and not as part of the SWCD. Larson briefed the board on the 2014 Statement of Net Position and the Statement of Activities. Larson also followed up with a previous Board request to contact BWSR regarding the Strategic/visoning session. Larson stated that BWSR Board Conservationist Jason Weinerman will be in attendance for the April 13th Board meeting to speak to the board about strategic planning and visioning.
14. **Upcoming Meetings and Events**
   Discussion was had regarding upcoming events and schedules.

15. **Adjourn**
   - Motion by Nelson, second by Hipsag to adjourn the meeting. All members voting yes. Motion carried.
     Meeting adjourned at 9:50 a.m.

Respectfully submitted by
Doug Hipsag, Secretary

[Signature]

[Date]
4-13-19
# Treasurer's Monthly Report Sherburne SWCD
## March-15
### Program Summary

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>Beginning Balance</th>
<th>Receipts</th>
<th>Disbursement</th>
<th>End of Month Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>District</td>
<td>$301,823.33</td>
<td>$26,570.90</td>
<td>$36,431.99</td>
<td>$291,962.24</td>
</tr>
<tr>
<td>County Allocation</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td><strong>SUBTOTALS</strong></td>
<td>$301,823.33</td>
<td>$26,570.90</td>
<td>$36,431.99</td>
<td>$291,962.24</td>
</tr>
</tbody>
</table>

| Program Funds                |                   |           |              |                      |
| BWSR Cost Share Base Grant FY14 | $6,868.00   | $-        | $-           | $6,868.00            |
| BWSR Cost Share Base Grant FY15 | $7,493.00   | $-        | $-           | $7,493.00            |
| BWSR Conservation Delivery FY15 | $14,423.34  | $-        | $3,605.83    | $10,817.51           |
| LWM                          | $8,281.36       | $-        | $3,424.97    | $4,856.39            |
| NRBG WCA                     | $3,000.00       | $-        | $1,000.00    | $2,000.00            |
| CWF FY2013 - St. Cloud       | $15,873.49      | $-        | $-           | $15,873.49           |
| CWF FY2014 - Irrigation Scheduling | $49,561.77  | $-        | $-           | $49,561.77           |
| CWF FY2014 - Well Sealing    | $9,715.00       | $-        | $-           | $9,715.00            |
| FY2014 - ER Bacteria Reduction | $21,667.06   | $-        | $911.55      | $20,755.51           |
| FY2014 - Briggs Chain Partnership | $30,946.69 | $-        | $-           | $30,946.69           |
| MDA Sustainable Ag Demo FY2014-16 | $5,724.00     | $-        | $-           | $5,724.00            |
| FY2014 AIS Prevention Aid    | $30,089.54      | $-        | $8,855.00    | $21,234.54           |
| **SUBTOTALS**                | $203,643.25     | $-        | $17,797.35   | $185,845.90          |

**TOTAL FUNDS** | $477,808.14

### Distribution of Funds

<table>
<thead>
<tr>
<th></th>
<th>Beginning Balance</th>
<th>Receipts</th>
<th>Disbursement</th>
<th>End of Month Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Checking</td>
<td>$346,403.54</td>
<td>$4,472.24</td>
<td>$37,343.54</td>
<td>$313,532.24</td>
</tr>
<tr>
<td>Savings</td>
<td>$97,063.04</td>
<td>$5,212.86</td>
<td>$-</td>
<td>$102,275.90</td>
</tr>
<tr>
<td>CD - 74 - Equipment Storage</td>
<td>$45,000.00</td>
<td>$-</td>
<td>$-</td>
<td>$45,000.00</td>
</tr>
<tr>
<td>CD - 52 - WB HCSA</td>
<td>$17,000.00</td>
<td>$-</td>
<td>$-</td>
<td>$17,000.00</td>
</tr>
<tr>
<td><strong>SUBTOTALS</strong></td>
<td>$505,466.58</td>
<td>$9,685.10</td>
<td>$37,343.54</td>
<td>$477,808.14</td>
</tr>
</tbody>
</table>

**TOTAL FUNDS** | $477,808.14

Treasurer's Signature [Signature] Date 4/13/15