



BOARD MEETING MINUTES

Regular Meeting

Date: March 10th, 2014

Location: Elk River USDA Service Center, 14855 Highway 10
Elk River, MN 55330

Board Members Present

Larry Goenner, Chair
Jason Selvog, Vice Chair
Roger Nelson, Secretary
Douglas Hipsag, Treasurer
David Berg, Reporter (in at 8:33)

Staff Present

Francine Larson
Bill Bronder (8:35 – 8:58)
Gina Hugo (8:45 – 8:58)
Tiffany Determan (8:35 – 9:14)
Frances Gerde (8:35 – 8:58)

Others Present

John Riebel, Sherburne County
Commissioner
Mary Monte, NRCS District
Conservationist

Regular Agenda

1. Call to Order

Meeting was called to order by Chair Goenner at 8:30 a.m. A quorum was present.

2. Pledge of Allegiance

Goenner led the Board of Supervisors in the Pledge of Allegiance

3. Open Forum

There were no comments from the audience

4. Approval of Agenda

- Motion by Nelson, second by Selvog to approve the agenda as presented. All members voting yes. Motion carried.

5. Secretary's Report – February 10, 2014 Board Meeting Minutes

- Motion by Nelson, second by Selvog to approve the February 10, 2014 Board Meeting Minutes as presented. All members voting yes. Motion carried.

6. Treasurer's Report – February 2014 Financial Report

Hipsag read the report. Discussion followed.

- Motion by Nelson, second by Selvog to approve the Financial Report as submitted, subject to audit. All members voting yes. Motion carried.

7. Treasurer's Report – Accounts Payable & Supervisor Vouchers

Hipsag approved submitted Supervisor's vouchers. Larson distributed the March 2014 Accounts Payable Summary. Hipsag and Goenner signed check numbers 5678 through 5685 totaling \$1,212.08 prior to the meeting.

- Motion by Nelson, second by Selvog to approve the March 2014 Accounts Payable and Supervisor's vouchers as submitted. All members voting yes. Motion carried.

8. NRCS Staff & District Staff Monthly Reports - Monte distributed her monthly report and discussion was had regarding NRCS program updates, technical assistance and monthly activities. SWCD staff reviewed their monthly reports with the Board.

9. Review Sherburne County Lake and Stream Priority Planning - Determan provided the Board with a summary of Sherburne County Lake and Stream priorities as identified in the WRAPS report.

10. Adopt Community Partners Grant Guidelines – Determan discussed the application and contract procedures associated with the Community Partners Grant. Discussion followed.

- Motion by Berg, second by Hipsag to adopt the Community Partners Grant Guidelines as presented. All members voting yes. Motion carried.

11. Adopt Updated Personnel Handbook – Larson reviewed the changes made to the Personnel Handbook. Discussion followed.

- Motion by Nelson, second by Selvog to adopt the Personnel Handbook as presented. All members voting yes. Motion carried.

12. Consider SWCD Supervisor Election Options – Larson reviewed Minnesota SWCD Supervisor Election options pursuant to Minnesota Statute 103C.311. Discussion followed. Sherburne SWCD Supervisors are currently elected at large. Larson noted that Berg and Selvog's seats will be up for election this year. The 2014 filing period opens on May 20th and closes on June 3rd.

- Motion by Nelson, second by Selvog to adopt a resolution to maintain the current election framework. All members voting yes. Motion carried.

13. MASWCD District Funding Initiative Update – Larson distributed the MASWCD Legislative Report noting that MASWCD is seeking authority for SWCDs to raise their own revenue through multiple different mechanisms in order to ensure long-term viability of SWCD efforts. Discussion followed.

14. District Manager's Report - Larson reported that the Mississippi River-St. Cloud Watershed will not be participating in the One Watershed One Plan (1W1P) pilot program due to the lack of participation by a critical partner. Discussion followed. Larson also reported that the Minnesota Department of Agriculture (MDA) has approved the Sustainable Agriculture Demonstration Grant application. Larson noted that the MDA grant agreement for this project and the Nitrogen Sampling project will be presented for approval at the April Board meeting along with the BWSR 2014 Clean Water Fund Grant Agreements. Larson also reminded the Board that the Annual County Workshop presentation is scheduled for April 2nd at 9:00 a.m.

15. Supervisor Committee Reports - Supervisors discussed meetings and events that they attended within the last 30 days.

16. Upcoming Meetings and Events - Discussion was had regarding upcoming events and meetings.

17. Adjourn

- Motion by Nelson, second by Selvog to adjourn the meeting. All members voting yes. Motion carried.

Meeting adjourned at 9:47 a.m.

Respectfully submitted by
Roger Nelson, Secretary



Signature

4-14-14

Date