



BOARD MEETING MINUTES

Regular Meeting

Date: October 6th, 2014

Location: Elk River USDA Service Center, 14855 Highway 10
Elk River, MN 55330

Board Members Present

Larry Goenner, Chair
Jason Selvog, Vice Chair
Roger Nelson, Secretary
Douglas Hipsag, Treasurer
David Berg, Reporter

Staff Present

Francine Larson
Tiffany Determan*
Andie Bumgarner*
Bill Bronder*
Gina Hugo*
Frances Gerde*

Others Present

John Riebel, Sherburne County
Commissioner
Mary Monte, NRCS District
Conservationist

*denotes partial attendance

Regular Agenda

1. **Call to Order**

Meeting was called to order by Chair Goenner at 8:30 a.m. A quorum was present.

2. **Pledge of Allegiance**

Goenner led the Board of Supervisors in the Pledge of Allegiance

3. **Open Forum**

4. **Approval of Agenda**

- Motion by Nelson, second by Selvog to approve the agenda as submitted. All members voting yes. Motion carried.

5. **Secretary's Report – September 8, 2014 Board Meeting Minutes**

- Motion by Nelson, second by Hipsag to approve the September 8, 2014 Board Meeting Minutes as presented. All members voting yes. Motion carried.

6. **Treasurer's Report – September 2014 Financial Report**

Hipsag read the report. Discussion followed.

- Motion by Nelson, second by Berg to approve the Financial Report as submitted, subject to audit. All members voting yes. Motion carried.

7. **Treasurer's Report – Accounts Payable & Supervisor Vouchers**

Hipsag approved submitted Supervisor's vouchers. Larson distributed the October 2014 Accounts Payable Summary. Hipsag and Nelson signed check numbers 5766 through 5774 totaling \$2,652.45 prior to the meeting.

- Motion by Nelson, second by Selvog to approve the October 2014 Accounts Payable and Supervisor's vouchers as submitted. All members voting yes. Motion carried.

8. **NRCS Staff & District Staff Monthly Reports** - Monte distributed her monthly report and discussion was had regarding NRCS program updates, technical assistance and monthly activities. Available SWCD staff reviewed their monthly activities with the Board. Discussion was had.

9. **Authorization to Provide Final Payment to City of St. Cloud for installation of a Community Raingarden Project – CWF2013-01**

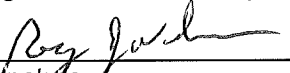
- Motion by Hipsag, second by Selvog to authorize final payment to City of St. Cloud for installation of a Community Raingarden Project at \$60,011.51. All members voting yes. Motion carried.

Check #5775 was signed during the meeting

10. **Automatic termination of Contract FY2013-04 with Preferred Powder Coating for a Bioretention Basin project.** Larson stated that the project was not installed by the date set in terms of the contract therefore the contract is automatically terminated.
11. **Authorization to return unexpended FY2013 State Cost Share funds to the Minnesota Board of Water and Soil Resources**
 - Motion by Berg, second by Hipsag to authorize return of unexpended FY2013 State Cost Share funds totaling \$1025.69. All members voting yes. Motion carried.
Check #5776 was signed during the meeting
12. **MASWCD 2014 Resolution Ballot**
Larson briefly reviewed each of the resolutions and Supervisor votes were collected. The votes will be tallied and forwarded to the MASWCD office.
 - Motion by Selvog, second by Nelson to approve signing the 2014 Resolution Ballot. All members voting yes. Motion carried.
13. **Consideration of Sherburne County AIS Resolution** – Larson reviewed the draft resolution that will be presented to the County Board. Discussion was had. No action was taken.
14. **District Manager's Report** – Larson distributed a memo from BWSR regarding strategic, long-term planning. Larson suggested the District should have a strategic planning session next summer and will look into moderators. Discussion was had regarding the District's boat. Larson noted that staff has not used the boat in a number of years and suggests the District consider selling it through a sealed bid process.
 - Motion by Nelson, second by Selvog to authorize sale of the District boat by sealed bid. All members voting yes. Motion carried.
15. **Supervisor Committee Reports** - Supervisors discussed meetings and events that they attended within the last 30 days.
16. **Upcoming Meetings and Events** - Discussion was had regarding upcoming events and meetings.
 - Motion by Selvog, second by Hipsag to change the next Regular Board meeting date to Monday, November 3rd instead of the 10th. All members voting yes. Motion carried.
17. **Adjourn**
 - Motion by Nelson, second by Selvog to adjourn the meeting. All members voting yes. Motion carried.

Meeting adjourned at 9:45 a.m.

Respectfully submitted by
Roger Nelson, Secretary



Signature

11-3-14

Date