

BOARD MEETING MINUTES

Regular Meeting

Date: August 13th, 2020
Location: 425 Jackson Ave NW, Elk River MN 55330
Remote Access Available

Board Members Present

Kerry Saxton
Larry Goenner
Roger Nelson+
Jason Selvog +
Shelly Binsfeld+

*denotes partial attendance
+ Remotely attended

Staff Present

Francine Larson
Andie Bumgarner*+
Dan Cibulka*
Miranda Wagner*+
Frances Gerde*+
David Wick *+
Bill Bronder*+

Others Present

Chris Hogge, NRCS District +
Conservationist

Regular Agenda

1. Call to Order

Meeting was called to order by Chair Saxton at 8:30 a.m. A quorum was present.

2. Pledge of Allegiance

Saxton led the Board of Supervisors in the Pledge of Allegiance.

3. Open Forum/Introductions

There were no comments from the audience.

4. Approval of Agenda

- **20.801** - Motion by Nelson, second by Binsfeld to approve the agenda with submitted additions and deletions. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.

5. Secretary's Report – July 9, 2020 Board Meeting Minutes

- **20.802** - Motion by Goenner, second by Selvog to approve the July 9, 2020 Board Meeting Minutes as presented. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.

6. Treasurer's Report – July 2020 Financial Reports

Selvog read the July 2020 Program Summary Report. Discussion was had.

- **20.803** - Motion by Goenner, second by Binsfeld to accept the July 2020 Financial Reports as submitted, subject to audit. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.

7. Treasurer's Report – August 2020 Accounts Payable - Larson reviewed the August 2020 Accounts Payable Summary. The report includes all unpaid bills from 7/9/2020 – 8/12/2020. Check numbers 7031 through 7044 totaling \$44,580.12 were submitted for approval. Discussion was had.

- **20.804** - Motion by Binsfeld, second by Goenner to approve the August 2020 Accounts Payable as submitted. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.

8. Supervisor Committee Reports & Vouchers – No committee reports.

- **20.805** - Motion by Nelson, second by Binsfeld to approve the Supervisor Vouchers as submitted. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.
- 8a. Consider 1W1P Boundary Options** – Larson stated that we received unofficial notice that Benton is interested in moving forward with a 1W1P. Larson reported that an email from Benton SWCD was sent to the Sherburne County Administrator requesting a workshop with Sherburne County and SWCD Boards and staff to discuss potential new boundary option(s). Supervisor Selvog will represent the District during the meeting. Selvog requested Board consensus on boundary preferences. Discussion was had regarding two potential proposed smaller watershed boundaries as well as the larger BWSR proposed Miss / St Cloud / Sartell Watershed boundaries. Saxton suggested waiting to take action until after the proposed meeting, other members disagreed. Further discussion was had.
- **20.806** – Motion by Selvog, second by Nelson to reaffirm the District’s position to move forward with the BWSR suggested, larger watershed boundary. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner. Members opposed: Saxton. Motion carried.
- 9. District Manager’s Report** – Larson reviewed her written report noting that she is working on updating the telework policy which she will request the Personnel Committee, MCIT and County Attorney review prior to Board adoption. Larson stated that the metro managers group shared existing templates to assist with policy development. Larson also reported attendance at the County Budget Workshop, and NRCS Tour along with the Legislative luncheon held at Tom Hammer’s farm. Discussion was had.
- 10. NRCS Activity Report** – Chris Hogge, NRCS District Conservationist updated the Board on NRCS program updates and technical assistance. Discussion was had.
- 11. District Staff Monthly Reports** - Available SWCD staff reviewed their monthly activities with the Board. Individual written reports available upon request.
- 12. Authorization to Provide Final Payment to D Rensberger for a Lawns to Legume Demonstration project – L2L-2020-05-01, for \$2,000.00** – Larson reviewed the project with the Board. The original contract with Debra Rensberger for a pollinator meadow (725M) in Section 30, Orrock Township was approved on May 14, 2020. The total project cost is \$4,863.00, and the contract was approved at 90% cost share not too exceed \$2,000.00. Funding for this project will be allocated from FY20 Lawns to Legumes Grant.
- **20.807** – Motion by Goenner, second by Nelson to provide final payment to D Rensberger for a Lawns to Legumes Demonstration project, L2L-2020-05-01. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.
- Check #7030 for \$2,000.00 was signed during the meeting.
- 13. Authorization to Execute Cost Share Contract with K Maruska for a Nitrate Reduction Cover Crop project – NR-FY19-08, not to exceed \$3,000.00** – Wagner reviewed the project with the Board. The proposed contract with Keith Maruska is for a cover crop planting (340) in Section 19,24,30, Haven Township. The estimated project cost is \$3,000.00. Staff requested approval of a flat rate cost share not to exceed \$3,000.00. Funding for this project will be allocated from FY19 CWF Nitrate Reduction grant. Discussion was had.
- **20.808** - Motion by Nelson, second by Selvog to execute contract with K Maruska for a Nitrate Reduction Cover Crop project – NR-FY19-08, not to exceed \$3,000.00. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.

14. Authorization to Execute Cost Share Contract with Sherburne County for a Native Pollinator Habitat project at Grams Park – 2020-08-02, not to exceed \$750.00 – Wagner reviewed the project with the Board. The proposed contract with Sherburne County is for a restoration of rare and declining habitat project (643) in Section 10, City of Zimmerman. The estimated project cost is \$1,000.00. Staff requested approval of 75% cost share, not to exceed \$750.00. Funding for this project will be allocated from FY19 Capacity – Non-Structural BMP. Discussion was had.

- **20.809** - Motion by Nelson, second by Selvog to execute contract with Sherburne County for a Native Pollinator Habitat project – 2020-08-02, not to exceed \$750.00. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.

15. Authorization to Execute Cost Share Contract with Z Guttormson for a Native Pollinator Habitat project – 2020-08-03, not to exceed \$750.00 – Wagner reviewed the project with the Board. The proposed contract with Zach and Paige Guttormson is for a restoration of rare and declining habitat project (643) in Section 3, Blue Hill Township. The estimated project cost is \$1,000.00. Staff requested approval of 75% cost share, not to exceed \$750.00. Funding for this project will be allocated from FY19 Capacity – Non-Structural BMP. Discussion was had.

- **20.810** - Motion by Nelson, second by Binsfeld to execute contract with Z Guttormson for a Native Pollinator Habitat project – 2020-08-03, not to exceed \$750.00. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.

16. Authorization to Execute Cost Share Contract with R Eggink for an Elk River Bacteria Reduction project – ERB-FY18-03, not to exceed \$637.85 – Wagner reviewed the project with the Board. The proposed contract with Rodney and Karla Eggink is for a forage and biomass planting (512) in Section 12, Becker Township. The estimated project cost is \$850.00. Staff requested approval of 75% cost share, not to exceed \$637.50. Funding for this project will be allocated from FY18 Elk River Bacteria Reduction Grant. Discussion was had.

- **20.811** - Motion by Nelson, second by Goenner to execute contract with R Eggink for an Elk River Bacteria Reduction project – ERB-FY18-03, not to exceed \$637.85. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.

17. AIS Contingency Request – EWM Treatment in Lake Orono – Larson reviewed the purpose of the AIS Contingency fund noting that the current balance is \$20,369.17. The LOIA received a quote of \$3,927.50 from Lake Management Inc. Larson requested 50% cost share payment for a rapid response herbicide treatment for Lake Orono in an effort to help eradicate Eurasian Water Milfoil (EWM). Discussion was had.

- **20.812** - Motion by Goenner, second by Binsfeld to utilize the AIS Contingency funds to provide a 50% cost share payment for a rapid response herbicide treatment for Lake Orono. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.

Check #7045 for \$1,963.75 was signed during the meeting.

18. Upcoming Meetings and Events – Discussion was had regarding upcoming events and schedules.


19. Adjournment

- **20.813** – Motion by Nelson, second by Goenner to adjourn the meeting. Members voting in favor: Nelson, Selvog, Binsfeld, Goenner, Saxton. Motion carried.

Meeting adjourned at 10:06 a.m.

Respectfully submitted by Francine Larson, District Manager.

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.



Signature & Title

9-10-2020

Date