

St. Paul, MN 55155-4194

WPLMN Interim Progress Report

Watershed Pollutant Load Monitoring Network (WPLMN)

Doc Type: Contracts Interim Report

Instructions on page 5

Due February 1, 2017

I. Project information

der number: 3000015409
Zip code: 55330
33-241-1170 x5368
63-635-0037
63-241-1170 x5368
63-635-0037
63-241-1170 x5370
63-635-0037
St. Croix 🛛 Upper Mississippi
ınit code(s): <u>0701203</u>
088 hours):
,

II.

Ta

1. Please list activities completed during the report period under the current contract. Include task level detail as appropriate. Refer to the instructions for an example. (Insert more rows as needed by hitting the tab key in the last row/column.)

Objective and task	Description
Stream Monitoring Task A	Familiarized sampling staff with monitoring sites, visited all 3 sites on February 25 th , 2016.
Stream Monitoring Task B	The local partner completed and submitted the QAPP to MPCA on June 10th, 2016. The QAPP was fully executed on June 16th, 2016.
Stream Monitoring Task C	Acquired sample bottles from MVTL prior to sampling season

		tream Monitoring ask D	The District Technician attended WebEx trainings on February 11 th , 18 th and 25 th with the MPCA and DNR			
		tream Monitoring ask E	The field meter was calibrated as necessary and recorded into a log book. Ice out occurred on March 1st and the season was abnormally wet throughout the year. Sample counts by site: Elk River: 20, St. Francis: 21, and Clearwater River: 24. Two field duplicates were collected at each site and included in the counts above. There was one equipment blank collected in August.			
		ata Management ask A	The District Technician attended the FLUX32 training on December 14th hosted by the MPCA.			
		ata Management ask B	The District Technician documented field data into the EQuIS template on a biweekly basis throughout the monitoring season. This information was submitted to our MPCA Project Manager on October 31st.			
		ata Management ask C	The District Technician entered field information into the Canvas application routinely. All inspections were submitted by the November 1 deadline.			
		ata Management ask D	The District Technician completed load calculations for the Elk River and has participated in one verification session on January 31 st with a second planned in February.			
		roject Oversight ask A	Six invoices were submitted during the reporting period to our MPCA Project Manager.			
		roject Oversight ask B	The District Technician attended 11 of the weekly can-in meetings			
		roject Oversight ask C	District Manager attended WebEx on invoicing with MPCA in April			
2.	PI	ease answer the	following questions relating to the deliverables for the project.			
	a.	Was the Quality Coordinator and	Assurance Project Plan (QAPP) approved by the Quality Assurance/Quality Control (QA/QC) by your Project Manager prior to the monitoring season?			
		⊠ Yes □ No				
			If no, please comment:			
	b.	Were the field n ☑ Yes ☐ No	neter calibration log, EQuIS template, Canvas entries, and field notes, submitted by November 1? If no, please comment:			
	C.	Were pollutant l ⊠ Yes □ No	oads computed in a timely manner (within 60 days of receiving the .xml)? If no, please comment:			
	d.	Were you able t ⊠ Yes □ No	to attend a majority of the weekly check in telephone conferences during the reporting period? If no, please comment:			
	e.		sampler used to collect any of the samples? If yes, please describe when, who, if they were trained, and any other details:			
			ollowing questions and provide comments.			
		-	e with your level of training and current ability to: mples over the entire range of the hydrograph? Yes No			
		Comments:	Tiples over the entire range of the flydrograph: 🖂 res 🗀 No			
	b.	Calibrate and use	the field meter and equipment? ⊠ Yes □ No			
		Comments:				
		Enter data and information completely into the EQuIS template, the Canvas application and the calibration log? ☑ Yes ☐ No Comments:				
	d.	Use the FLUX32 r	model accurately and submit pollutant loads? 🛛 Yes 🔲 No			

3.

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		Comments: Submitted all zip files for site S000-278 on 1/25/16. Have not received xml files for sites S002-952 or S004-508.
	e.	Complete and submit invoices? ☐ Yes ☐ No Comments:
4.	Hov	cribe in detail any problems, delays, or difficulties that occurred in fulfilling the requirements of the work plan. v did you resolve these problems? re were no problems fulfilling the requirements of the work plan
5.		re there any change orders and/or amendments to the contract and work plan? If yes, summarize the changes. Yes No nments:
6.		ase provide any constructive feedback regarding the WPLMN (training, deliverables, deadlines, program

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III. Budget Information

Please copy the information on the Invoice tab from the Microsoft Excel Invoice workbook and paste into this Interim Progress Report template. See Instructions for details.

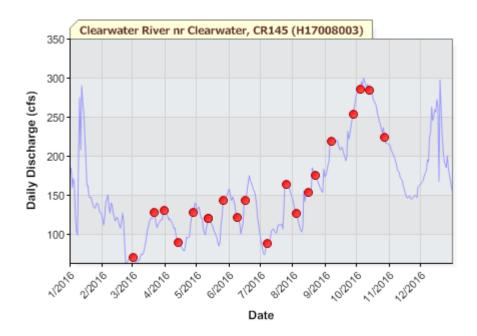
Objective	Line Item	MPCA Funds Awarded	MPCA Funds Expended prior to this Invoice	MPCA Funds Expended this Invoice	MPCA Funds Expended	Balance	Budget Expended (%)
1) Monitoring	Personnel	\$11,046.36	\$2,243.38	\$0.00	\$2,243.38	\$8,802.98	20%
1) Monitoring	Laboratory	\$11,295.00	\$3,313.20	\$0.00	\$3,313.20	\$7,981.80	29%
1) Monitoring	Travel	\$1,639.44	\$561.60	\$0.00	\$561.60	\$1,077.84	34%
1) Monitoring	Shipping	\$1,000.00	\$191.00	\$0.00	\$191.00	\$809.00	19%
1) Monitoring	Equipment & supplies	\$2,069.00	\$310.00	\$0.00	\$310.00	\$1,759.00	15%
2) Data Management	Personnel	\$8,392.11	\$1,146.90	\$344.07	\$1,490.97	\$6,901.14	18%
3) Project Oversight	Personnel	\$6,461.37	\$715.82	\$150.81	\$866.63	\$5,594.74	13%
Total:		\$41,903.28	\$8,481.90	\$494.88	\$8,976.78	\$32,926.50	21%

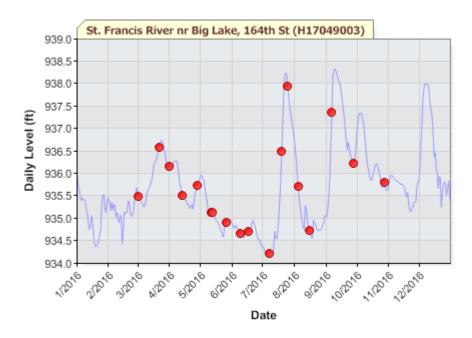
Comments:

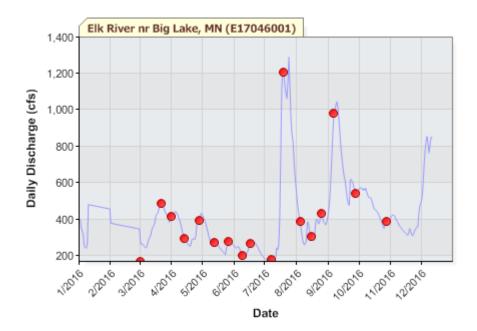
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IV. Hydrographs

Comments:







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Page 6 of 6