



BOARD MEETING MINUTES

Regular Meeting

Date: August 10th, 2017

Location: Elk River USDA Service Center, 14855 Highway 10
Elk River, MN 55330

Board Members Present

Jason Selvog
Larry Goenner
Shane Berg
Roger Nelson
Michael Schroeder*

Staff Present

Francine Larson
Andie Bumgarner*
Dan Cibulka*
Frances Gerde*
Gina Hugo*
Bill Bronder*

Others Present

Lisa Fobbe*, Sherburne County
Commissioner

*denotes partial attendance

Regular Agenda

1. **Call to Order**

Meeting was called to order by Chair Selvog at 8:30 a.m. A quorum was present.

2. **Pledge of Allegiance**

Selvog led the Board of Supervisors in the Pledge of Allegiance.

3. **Open Forum**

There were no comments from the audience.

4. **Approval of Agenda**

- **17.116** - Motion by Nelson, second by Berg to approve the agenda as presented. All members voting yes. Motion carried.

5. **Secretary's Report – July 13, 2017 Board Meeting Minutes**

- **17.117** - Motion by Goenner, second by Nelson to approve the July 13, 2017 Board Meeting Minutes as presented. All members voting yes. Motion carried.

6. **Treasurer's Report – July 2017 Financial Reports**

Goenner read the July 2017 Program Summary Report. Discussion was had.

- **17.118** - Motion by Nelson, second by Goenner to accept the July 2017 financial reports as submitted, subject to audit. All members voting yes. Motion carried.

7. **Treasurer's Report – August 2017 Accounts Payable & Supervisor Vouchers** - Supervisor's submitted monthly vouchers for approval. Larson distributed the August 2017 Accounts Payable Summary. Check numbers 6345 through 6359 totaling \$13,790.48 were submitted for approval. Discussion was had.

- **17.119** - Motion by Goenner, second by Nelson to approve the August 2017 Accounts Payable and Supervisor's vouchers as submitted. All members voting yes. Motion carried.

8. **Treasurer's Report – Quarterly Financial Updates** – Larson reviewed the quarterly budget vs. actual report along with providing a status report for each open grant. Discussion was had.

9. **District Managers Report** – Larson reviewed her monthly activities, briefly discussing upcoming events and meetings. Larson indicated that Bumgarner's computer is failing and will need to be replaced. Larson also noted that if the September Board meeting is re-scheduled to the end of the month, she may need to approve cost share contracts prior to the meeting but intends to review them with the Board at the next regular meeting. Discussion was had.

10. **NRCS Activity Report** – Larson distributed NRCS's activities report. The report detailed Gonzalez's monthly activities, NRCS program updates, technical assistance and meeting & training attendance. Written report available upon request.

11. **District Staff Monthly Reports** - Available SWCD staff reviewed their monthly activities with the Board. Individual reports available upon request. Discussion was had.
12. **Elk River Watershed Conservation Delivery – MOU Update** – Larson stated that as per the Board’s consensus at the July Meeting, a draft memo of understanding between Benton and Sherburne SWCD’s regarding the Benton Implementation Grant is being developed. Larson noted that the District is currently waiting for Benton’s response to the suggested updates to the project ranking sheets in order to incorporate them into the draft MOU. Once all parties have come to an agreement, the draft MOU will be submitted to the County Attorney for review then brought to the Sherburne and Benton SWCD Board’s respectively for approval. Discussion was had.
13. **Consider submittal of EAB Resolution to MN SWCD Forestry Association** – Larson invited Hugo to review the EAB Resolution. Hugo explained that the resolution is similar to the resolution submitted to the MACD Area 4. The resolution’s intended purpose is to increase statewide funding to help communities prepare for and minimize the impact of EAB and other invasive forest pests. Hugo asked the Board to consider submitting the resolution to the MN SWCD FA for consideration. Discussion followed. Hugo reinforced the importance of funding to maintain environmental services of existing tree canopy.
 - **17.120** - Motion by Berg, second by Schroeder to submit the EAB Resolution to the MN SWCD Forestry Association. All members voting yes. Motion carried.
14. **Authorization to execute Contract with T Brambrink for a Cover Crop Incentive Project – CWF14-IRR-01** - Larson stated that the proposed contract is with Travis Brambrink for a cover crop incentive project in Section 23/24, Haven Township. The plan will include 3 species planted over 106.5 acres. The total project cost estimate is \$2,700.00. Requesting approval of \$25/acre for a 3 species cover crop, not to exceed \$2,500.00. Funding for this project will be allocated from CWF14 Irrigation Scheduling Grant – Incentives. Discussion was had.
 - **17.121** - Motion by Nelson, second by Berg to execute contract with T Brambrink for a cover crop incentive project – CWF14-IRR-01, not to exceed \$2,500.00. All members voting yes. Motion carried.
15. **Authorization to execute Contract with C Stay for a Cover Crop Incentive Project – CWF14-IRR-02** - Larson stated that the proposed contract is with Christopher Stay for a cover crop incentive project in Section 9, Santiago Township. The plan will include 4 species planted over 17.7 acres. The total project cost estimate is \$700.00. Requesting approval of \$35/acre for a 4 species cover crop, not to exceed \$619.50. Funding for this project will be allocated from CWF14 Irrigation Scheduling Grant – Incentives. Discussion was had.
 - **17.122** - Motion by Nelson, second by Berg to execute contract with C Stay for a cover crop incentive project – CWF14-IRR-02, not to exceed \$619.50. All members voting yes. Motion carried.
16. **Authorization to execute Contract with Diamond A Farms for a Cover Crop Incentive Project – CWF14-IRR-03** - Larson stated that the proposed contract is with Diamond A Farms for a cover crop incentive project in Section 33, Haven Township. The plan will include 4 species planted over 74 acres. The total project cost estimate is \$2,590.00. Requesting approval of \$35/acre for a 4 species cover crop, not to exceed \$2,500.00. Funding for this project will be allocated from CWF14 Irrigation Scheduling Grant – Incentives. Discussion was had.
 - **17.123** - Motion by Nelson, second by Berg to execute contract with Diamond A Farms for a cover crop incentive project – CWF14-IRR-03, not to exceed \$2,500.00. All members voting yes. Motion carried.
17. **Authorization to execute Contract with A & L Peterson Farms, Inc. for a Cover Crop Incentive Project – CWF14-IRR-04** - Larson stated that the proposed contract is with A & L Peterson Farms, Inc. for a cover crop incentive project in Section 28, Palmer Township. The plan will include 3 species planted over 100 acres. The total project cost estimate is \$2,500.00. Requesting approval of \$25/acre for a 3 species cover crop, not to exceed \$2,500.00. Funding for this project will be allocated from CWF14 Irrigation Scheduling Grant – Incentives. Discussion was had.

- **17.124** - Motion by Nelson, second by Berg to execute contract with A & L Peterson Farms, Inc. for a cover crop incentive project – CWF14-IRR-04, not to exceed \$2,500.00. All members voting yes. Motion carried.

18. Authorization to execute Contract with Peterson Bros River Valley Farms, Inc. for a Cover Crop Incentive Project – CWF14-IRR-05 - Larson stated that the proposed contract is with Dan Peterson for a cover crop incentive project in Section 20, East Clear Lake Township. The plan will include 4 species planted over 80 acres. The total project cost estimate is \$2,800.00. Requesting approval of \$35/acre for a 4 species cover crop, not to exceed \$2,500.00. Funding for this project will be allocated from CWF14 Irrigation Scheduling Grant – Incentives. Discussion was had.

- **17.125** - Motion by Nelson, second by Berg to execute contract with Peterson Bros River Valley Farms, Inc. for a cover crop incentive project – CWF14-IRR-05, not to exceed \$2,500.00. All members voting yes. Motion carried.

19. Authorization to execute Contract with Del Hayes and Sons, Inc. for a Cover Crop Incentive Project – CWF14-IRR-06 - Larson stated that the proposed contract is with Nate Hayes for a cover crop incentive project in Section 27, Clear Lake Township. The plan will include 3 species planted over 30 acres. The total project cost estimate is \$750.00. Requesting approval of \$25/acre for a 3 species cover crop, not to exceed \$750.00. Funding for this project will be allocated from CWF14 Irrigation Scheduling Grant – Incentives. Discussion was had.

- **17.126** - Motion by Nelson, second by Selvog to execute contract with Del Hayes and Sons, Inc. for a cover crop incentive project – CWF14-IRR-06, not to exceed \$2,500.00. All members voting yes. Motion carried.

20. Authorization to execute Contract with Gray Potato Farm for a Cover Crop Incentive Project – CWF14-IRR-07 - Larson stated that the proposed contract is with Gary Gray for a cover crop incentive project in Section 18/19, Clear Lake Township. The plan will include 4 species planted over 80 acres. The total project cost estimate is \$2,800.00. Requesting approval of \$35/acre for a 4 species cover crop, not to exceed \$2,500.00. Funding for this project will be allocated from CWF14 Irrigation Scheduling Grant – Incentives. Discussion was had.

- **17.127** - Motion by Nelson, second by Schroeder to execute contract with Gray Potato Farm for a cover crop incentive project – CWF14-IRR-07, not to exceed \$2,500.00. All members voting yes. Motion carried.

21. Supervisor Committee Reports – Selvog and Berg reported attendance at the County Budget Workshop, noting they thought it went well although were unsure what to expect. Berg also reported that he attended the Local Water Advisory Committee meeting. Schroeder participated in the SWCD parade float. No committee report from Nelson. Discussion was had.

22. Upcoming Meetings and Events – Discussion was had regarding upcoming events and schedules.


- **17.128** – Motion by Goenner, second by Berg to reschedule the September Board meeting to September, 21st 2017. All members voting yes. Motion carried.

23. Adjourn

- **17.129** - Motion by Nelson, second by Berg to adjourn the meeting. All members voting yes. Motion carried.

Meeting adjourned at 9:52 a.m.

Respectfully submitted by
Shane Berg, Secretary



Signature
9-21-17

Date