



**Sherburne  
SWCD**

**AGENDA**

**Sherburne Soil & Water Conservation District Board of Supervisors Meeting**

**425 Jackson Ave NW, Elk River, MN 55330**

**Remote Access Available**

**Thursday, September 14, 2023 – 8:30 am**

**8:00 – 8:30 - Finance Committee Meeting**

**Regular Business Meeting**

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| 8:30 | <ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Pledge of Allegiance</li> <li>3. Open Forum – <i>Comments are limited to five minutes</i></li> </ol>   |  |
| 8:35 | <p><b>General Business</b></p> <ol style="list-style-type: none"> <li>4. <b>Approval of Regular Agenda - (Additions/Corrections/Deletions)</b> <span style="float: right;"><i>Action</i></span></li> <li>5. <b>Approval of Consent Agenda</b> <span style="float: right;"><i>Action</i></span><br/> <i>To be adopted under one motion unless a request is made to move an item to Regular Agenda for discussion</i> <ul style="list-style-type: none"> <li>• <b>Approval of August 10, 2023 Board Meeting Minutes</b></li> <li>• <b>Authorization to provide final payment to Fremont Lake Improvement Association for an AIS Management Plan, #AIS-FY23-03, for \$346.87</b></li> <li>• <b>Authorization to provide final payment to Birch Lake Association for an AIS Control project, #AIS-FY23-11, for \$500.00</b></li> <li>• <b>Authorization to provide final payment to Beth Lee for a Biorientation Basin project, #2022-10-01, for \$5,000.00</b></li> </ul> </li> <li>6. <b>August 2023 Financial Report and Finance Committee Update</b> <span style="float: right;"><i>Action</i></span></li> <li>7. <b>September 2023 Accounts Payable (report presented at meeting)</b> <span style="float: right;"><i>Action</i></span></li> </ol> |  |
| 8:45 | <ol style="list-style-type: none"> <li>8. <b>Supervisor Committee Reports &amp; Vouchers</b> <span style="float: right;"><i>Action</i></span></li> <li>9. <b>District Manager Report</b> <span style="float: right;"><i>Information</i></span></li> <li>10. <b>NRCS Activity Report</b> <span style="float: right;"><i>Information</i></span></li> <li>11. <b>District Staff Monthly Reports</b> <span style="float: right;"><i>Information</i></span></li> <li>12. <b>Commissioner Report</b> <span style="float: right;"><i>Information</i></span></li> </ol>  |  |
| 9:45 | <p><b>Watershed Updates</b></p> <ol style="list-style-type: none"> <li>13. <b>MRSC 1W1P Update</b> <span style="float: right;"><i>Information</i></span></li> <li>14. <b>Rum River Watershed Partnership Update</b> <span style="float: right;"><i>Information</i></span></li> </ol>   |  |
| 9:30 | <p><b>Old Business</b></p> <ol style="list-style-type: none"> <li>15. <b>Authorization to submit Management Representation letter to Peterson Company</b> <span style="float: right;"><i>Action</i></span></li> <li>16. <b>Authorization to execute 2023-2024 Snow Plowing Contract with the City of Elk River</b> <span style="float: right;"><i>Action</i></span></li> <li>17. <b>Consider Equipment Rental Program</b> <span style="float: right;"><i>Action</i></span></li> </ol> <p><b>New Business</b></p> <ol style="list-style-type: none"> <li>18. <b>Authorization to execute Cost Share Contract with the City of Becker for a Prairie Planting project, #2023-09-01, not to exceed \$387.00</b> <span style="float: right;"><i>Action</i></span></li> <li>19. <b>Authorization to execute Cost Share Contract with Leslie Parris for a Stream Bank Restoration project, #2023-09-02, not to exceed \$7,725.00</b> <span style="float: right;"><i>Action</i></span></li> </ol>  |  |

20. Authorization to execute Cost Share Contract with Tim Sevcik for a Pollinator Planting project, #2023-09-03, not to exceed \$350.00 *Action*

10:20 21. Upcoming Meetings, Events and Correspondences *Information*

September 14, 2023	Sherburne Soil & Water Conservation District Board Meeting Elk River, MN – 8:30 a.m. (Workshop at 10:30 a.m.)
September 21, 2023	SWCD Tour of Conservation Practices – <i>Registration Required</i> Zimmerman Fire Station – 8:00 a.m. – 2:30 p.m.
September 28, 2023	Rum River Watershed Partnership - <i>Jurek</i> Mille Lacs Courthouse – 4:30 p.m. – 6:30 p.m.
October 5, 2023	MRSC Policy Committee Meeting – <i>Binsfeld</i> Sherburne History Center, Becker – 11:00 a.m. – 1:00 p.m.
October 12, 2023	Sherburne Soil & Water Conservation District Board Meeting Elk River, MN – 8:30 a.m. (Workshop at 10:30 a.m.)
November 9, 2023	Sherburne Soil & Water Conservation District Board Meeting Elk River, MN – 8:30 a.m. (Workshop at 10:30 a.m.)
December 11-13, 2023	MASWCD Annual Convention – <i>Registration Required</i> Bloomington
December 14, 2023	Sherburne Soil & Water Conservation District Board Meeting Elk River, MN – 8:30 a.m. (Workshop at 10:30 a.m.)
December 14, 2023	Save the Date! Annual Appreciation Dinner

10:25 22. Adjourn *Action*

**Workshop**

*Projects often face many environmental or other challenges after installation. This workshop will feature a visit to a 1-year old shoreline project at Bailey’s Point Park in Elk River to view minor damage incurred after the severe spring 2023 flooding. We will discuss what happened, how a plan to fix the damage was developed, and what lessons were learned.*

***Mission Statement***

*Partnering with the community to preserve and enhance our natural resources and native habitats for present and future generations.*