



BOARD MEETING MINUTES

Regular Meeting

Date: September 8th, 2014

Location: Elk River USDA Service Center, 14855 Highway 10
Elk River, MN 55330

Board Members Present

Larry Goenner, Chair
Jason Selvog, Vice Chair
Roger Nelson, Secretary
Douglas Hipsag, Treasurer
David Berg, Reporter

Staff Present

Francine Larson
Tiffany Determan*
Andie Bumgarner*

Others Present

John Riebel, Sherburne County
Commissioner
Mary Monte, NRCS District
Conservationist

*denotes partial attendance

Regular Agenda

1. **Call to Order**

Meeting was called to order by Chair Goenner at 8:30 a.m. A quorum was present.

2. **Pledge of Allegiance**

Goenner led the Board of Supervisors in the Pledge of Allegiance

3. **Open Forum**

4. **Approval of Agenda**

- Motion by Nelson, second by Hipsag to approve the agenda as submitted. All members voting yes. Motion carried.

5. **Secretary's Report – August 11, 2014 Board Meeting Minutes**

- Motion by Nelson, second by Selvog to approve the August 11, 2014 Board Meeting Minutes as presented. All members voting yes. Motion carried.

6. **Treasurer's Report – August 2014 Financial Report**

Hipsag read the report. Discussion followed.

- Motion by Nelson, second by Hipsag to approve the Financial Report as submitted, subject to audit. All members voting yes. Motion carried.

7. **Treasurer's Report – Accounts Payable & Supervisor Vouchers**

Hipsag approved submitted Supervisor's vouchers. Larson distributed the September 2014 Accounts Payable Summary. Berg and Hipsag signed check numbers 5752 through 5749 totaling \$1,531.63 prior to the meeting.

- Motion by Berg, second by Nelson to approve the September 2014 Accounts Payable and Supervisor's vouchers as submitted. All members voting yes. Motion carried.

8. **NRCS Staff & District Staff Monthly Reports** - Monte distributed her monthly report and discussion was had regarding NRCS program updates, technical assistance and monthly activities. Available SWCD staff reviewed their monthly activities with the Board. Discussion was had.

9. **Authorization to Provide Final Payment to Chalase Peddicord for installation of a Raingarden – FY2013-01**

- Motion by Nelson, second by Selvog to authorize final payment to Chalase Peddicord for installation of a Raingarden at \$500.00. All members voting yes. Motion carried.

Check #5761 was signed during the meeting

10. **Authorization to Provide Final Payment to Maria Musachio for installation of a Shoreline Restoration – FY2013-07**

- Motion by Nelson, second by Berg to authorize final payment to Maria Musachio for installation of a Shoreline Restoration at \$500.00. All members voting yes. Motion carried.

Check #5760 was signed during the meeting

11. Authorization to Provide Final Payment to Tom Warnke for installation of a Shoreline Restoration – FY2013-06

- Motion by Berg, second by Nelson to authorize final payment to Tom Warnke for installation of a Shoreline Restoration at \$1,000.00. All members voting yes. Motion carried.

Check #5762 was signed during the meeting

12. 2014 BWSR Academy – Staff Attendance & Lodging

Larson stated that registration is now open for the 2014 BWSR Academy and staff has expressed interest in attending. Early registration deadline is September 26th. Discussion was had.

- Motion by Nelson, second by Selvog to approve staff registration and lodging expenses for the 2014 BWSR Academy. All members voting yes. Motion carried.

13. District Manager's Report – Larson reminded the Board that the Bi-annual Tour of Practices will be held on September 11th. Discussion was had.

14. Supervisor Committee Reports - Supervisors discussed meetings and events that they attended within the last 30 days.

15. Upcoming Meetings and Events - Discussion was had regarding upcoming events and meetings.

16. Adjourn

- Motion by Nelson, second by Selvog to adjourn the meeting. All members voting yes. Motion carried.

Meeting adjourned at 9:06 a.m.

Respectfully submitted by
Roger Nelson, Secretary



Signature

10-6-14

Date