



BOARD MEETING MINUTES

Regular Meeting

Date: November 3th, 2014

Location: Elk River USDA Service Center, 14855 Highway 10
Elk River, MN 55330

Board Members Present

Larry Goenner, Chair
Jason Selvog, Vice Chair
Roger Nelson, Secretary
Douglas Hipsag, Treasurer
David Berg, Reporter

Staff Present

Francine Larson
Andie Bumgarner*
Bill Bronder*
Tiffany Determan*
Gina Hugo*
Frances Gerde*

Others Present

John Riebel, Sherburne County
Commissioner
Mary Monte, NRCS District
Conservationist

*denotes partial attendance

Regular Agenda

1. Call to Order

Meeting was called to order by Chair Goenner at 8:30 a.m. A quorum was present.

2. Pledge of Allegiance

Goenner led the Board of Supervisors in the Pledge of Allegiance

3. Open Forum

There were no comments from the audience

4. Approval of Agenda

- Motion by Nelson, second by Hipsag to approve the agenda as submitted. All members voting yes. Motion carried.

5. Secretary's Report – October 6, 2014 Board Meeting Minutes

- Motion by Nelson, second by Berg to approve the October 6, 2014 Board Meeting Minutes as presented. All members voting yes. Motion carried.

6. Treasurer's Report – October 2014 Financial Report

Hipsag read the report. Discussion followed.

- Motion by Nelson, second by Selvog to approve the Financial Report as submitted, subject to audit. All members voting yes. Motion carried.

7. Treasurer's Report – Accounts Payable & Supervisor Vouchers

Hipsag approved submitted Supervisor's vouchers. Larson distributed the November 2014 Accounts Payable Summary. Hipsag and Nelson signed check numbers 5777 through 5786 totaling \$2,661.59 prior to the meeting.

- Motion by Berg, second by Hipsag to approve the September 2014 Accounts Payable Summary and Supervisor's vouchers as submitted. All members voting yes. Motion carried.

8. NRCS Staff & District Staff Monthly Reports - Monte distributed her monthly report and discussion was had regarding NRCS program updates, technical assistance and monthly activities. Available SWCD staff reviewed their monthly activities with the Board. Discussion was had.

9. Review Bids for SWCD Boat - Larson stated that one bid was received. Selvog opened and read the bid to the Board. Discussion followed.

- Motion by Nelson, second by Selvog to accept the bid submitted by Brain Bumgarner, Zimmerman MN for \$850.00. All members voting yes. Motion carried.

10. Authorization to Execute MOU Agreement between Sherburne SWCD and the City of Elk River for the Orono Lake Subwatershed Assessment. – Larson presented the MOU and discussed the

Orono Lake SWA, noting that funding for the assessment comes from the 2014 Metro Conservation District Clean Water Fund grant.

- Motion by Selvog, second by Hipsag to approve the Memorandum of Understanding with the City of Elk River for the Orono Lake Subwatershed Assessment. All members voting yes. Motion carried.

11. Authorization to Submit Grant Application to Minnesota Conservation Corps Apprentice Program and Execute Agreement if Awarded.

- Larson requested authorization to submit a grant application to the MN Conservation Corps for the apprentice program similar to what has been done in the past. Larson also noted that she has been in contact with the Isanti SWCD District Manager on a potential partnership opportunity.

- Motion by Hipsag, second by Selvog to authorize Larson to submit a grant application to the MN Conservation Corps for the Apprentice Program and execute the agreement if awarded. All members voting yes. Motion carried.

12. MASWCD 2014 Annual Convention Registration

Larson noted that a few staff member are interested in attending the convention along with four representatives and their spouses from the Briggs Lake Chain Association, the Sherburne SWCD's 2014 Outstanding Conservationist. Larson noted that members of the BLCA will reimburse the District \$100.00 towards the MASWCD Awards Luncheon. Goenner and Selvog also plan to attend the convention. Discussion followed.

- Motion by Hipsag, second by Selvog to approve registration, lodging, and luncheon fees for Staff, Supervisors and four representatives from the BLCA's attendance at the MASWCD Annual Convention. All members voting yes. Motion carried.

13. Consider Rescheduling the December Board Meeting – Larson noted that the financial reports for the December board meeting, originally scheduled for December 1st, would not be available on that date. Discussion followed.

- Motion by Hipsag, second by Nelson to change the December Board meeting date to Monday, December 22nd. All members voting yes. Motion carried.

14. District Manager's Report – Larson stated that she was asked to attend the County Board Meeting on November 4th to present the AIS Resolution and Guidelines for approval. Larson also reported that the District staff nominated Hugo for the 2014 MACDE Extraordinary Contribution Award. The award was presented at the MACDE Annual Meeting held in conjunction with the BWSR Academy. Hugo was selected as the recipient of the award. Determan accepted the award on Hugo's behalf as she did not attend the MACDE Annual Meeting. Larson noted that the 2015 Day at the Capitol is scheduled for January 26-27.

15. Supervisor Committee Reports - Supervisors discussed meetings and events that they attended within the last 30 days.

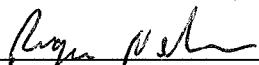
16. Upcoming Meetings and Events - Discussion was had regarding upcoming events and meetings.

17. Adjourn

- Motion by Nelson, second by Berg to adjourn the meeting. All members voting yes. Motion carried.

Meeting adjourned at 9:17 a.m.

Respectfully submitted by
Roger Nelson, Secretary



Signature

12-22-14

Date